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## Supporting Documents for Quantitative Metric 5.1.4

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5.1.4: *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*



*Education for a World Stage*



**Submitted to NAAC**

By

**NM** Institute of Engineering and Technology,  
Bhubaneswar



# NM INSTITUTE OF ENGINEERING & TECHNOLOGY

## SIJUA, PATRAPADA, BHUBANESWAR

### 5.1.4

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## Office of the Principal

NM Institute of Engineering and Technology, Bhubaneswar

Ref. No. NMIET/ARC/28/2021

Date: 12-02-2021

### Notification

### **Formation of Institute Level Anti-Ragging Committee and Anti-Ragging Squad: 2021-2022**

In Pursuance to the directions of the Hon'ble Apex Court in SLP No 24295 of 2006, dated 16.05.2007 and in Civil Appeal No 887 of 2009, dated 08.05.2009 and Vide AICTE Notification F. No. 337-3/ Legal / AICTE/2009 dated 01.07.2009, an institute Level Anti Ragging Committee has been constituted with immediate effect to prevent and prohibit ragging in the institution premises.

It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these UGC and AICTE Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

The committee comprises of the following members:-

Sl No.	Name	Designation	Committee Position	Representative Section
1	Prof. (Dr.) Niranjan Mishra	Principal	Chairman	Institute-Teaching
2	Mr. Rasmi Ranjan Rath	Asst. Prof. ECE	Convenor	Institute-Teaching
3	Mr. Prajnayadipta Sahoo	Asst. Prof. EE	Member	Institute-Teaching
4	Miss. Pooja Mandal	Asst. Prof. CIVIL	Member	Institute-Teaching
5	Mrs. Rajashree Sukla	Asst. Prof. CSE	Member	Institute-Teaching
6	Miss. Sukanya Nayak	Asst. Prof. ECE	Member	Institute-Teaching
7	Dr. Santosh Kumar Sahoo	Asst. Prof. MECH	Member	Institute-Teaching
8	Mr. Asutosh Mohapatra	Asst. Prof. MATH	Member	Institute-Teaching
9	Mrs. Kabita Singh	Girl's Hostel I/C	Member	Non-Teaching
10	Mr. Sachikanta Pati.	Lab Asst. PHYSICS	Member	Non-Teaching
11	Mr. Basanta Mohanty	Lab Asst. Electrical Engg.	Member	Non-Teaching

12	Mr. Amardeep Parida	Workshop Instructor	Member	Non-Teaching
13	Mr. Manoj Mohapatra	Office Assistant	Member	Non-Teaching
14	Mr. Manoj Kumar Nayak, OAS	DWO, Khordha	Member	Local Civil Administration
15	Mr. Pratap Kumar Swain	SP, Bhubaneswar, Cuttack, Commissionerate Police	Member	Police
16	Mr. Sumitra Tripathy	Social Worker	Member	Local NGO
17	Mr. Rasmi Ranjan Mohapatra	Journalist	Member	Media
18	Mr. Sibaprasad Biswal	Govt. Service	Member	Parent
19	Abhishek Jena	Student(4 <sup>th</sup> Year EE)	Member	Senior Student
20	Mr. Bira Kishore Behera	Govt. Service	Member	Parent
21	Adarsha Kumar Mohanty	Student(1 <sup>st</sup> Year CSE)	Member	Junior Student

**Institute Level Anti-Ragging Squad-**

Sl No.	Name	Designation	Position	Mobile No.
1	Miss. Subhalipsa Pradhan	Asst. Prof. CE	Member	9583412261
2	Mr. Jitendra Sahu	Asst. Prof. CSE	Member	8908966890
3	Miss. Subhalaxmi Satapathy	Asso. Prof. EEE	Member	7064759360
4	Mr. Sangram Kumar Behera	Asst. Prof. MECH	Member	8018206560
5	Mr. Ajay Kumar Beura	Asst. Prof. MECH	Member	9438173767
6	Mr. Arun Kumar Rath	Asst. Prof. EE	Member	9861751904
7	Mrs. Kabita Singh	Girl's Hostel I/C	Member	9777380730
8	Mr. Biswajit Sahoo	System Admin	Member	9853829438

**NB: Students may inform / contact any member of the committee in case of need pertaining to any incidence of ragging, if any!**

*N. Sahoo*  
Principal  
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The committee composed as above shall meet at least once in a month to recommend preventive measures that can be adopted by the Institute to prohibit, prevent and eliminate the menace of ragging in any form on the campus of the Institute. The tenure of the nominated members will be renewed /reviewed at any time.

Further, the Institute Level Anti-Ragging Squad & Hostel level Squad shall work in coordination with the Institute Level Anti-Ragging Committee and oversee the implementation of the recommendations.

All concerned officials of both committees are hereby requested to adhere to the stipulations and effectively monitor and comply with the provision made in the directives.

N. L. 12-02-22

PRINCIPAL

NM Institute of Engineering & Technology  
Bhubaneswar

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NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

Copy to The:-

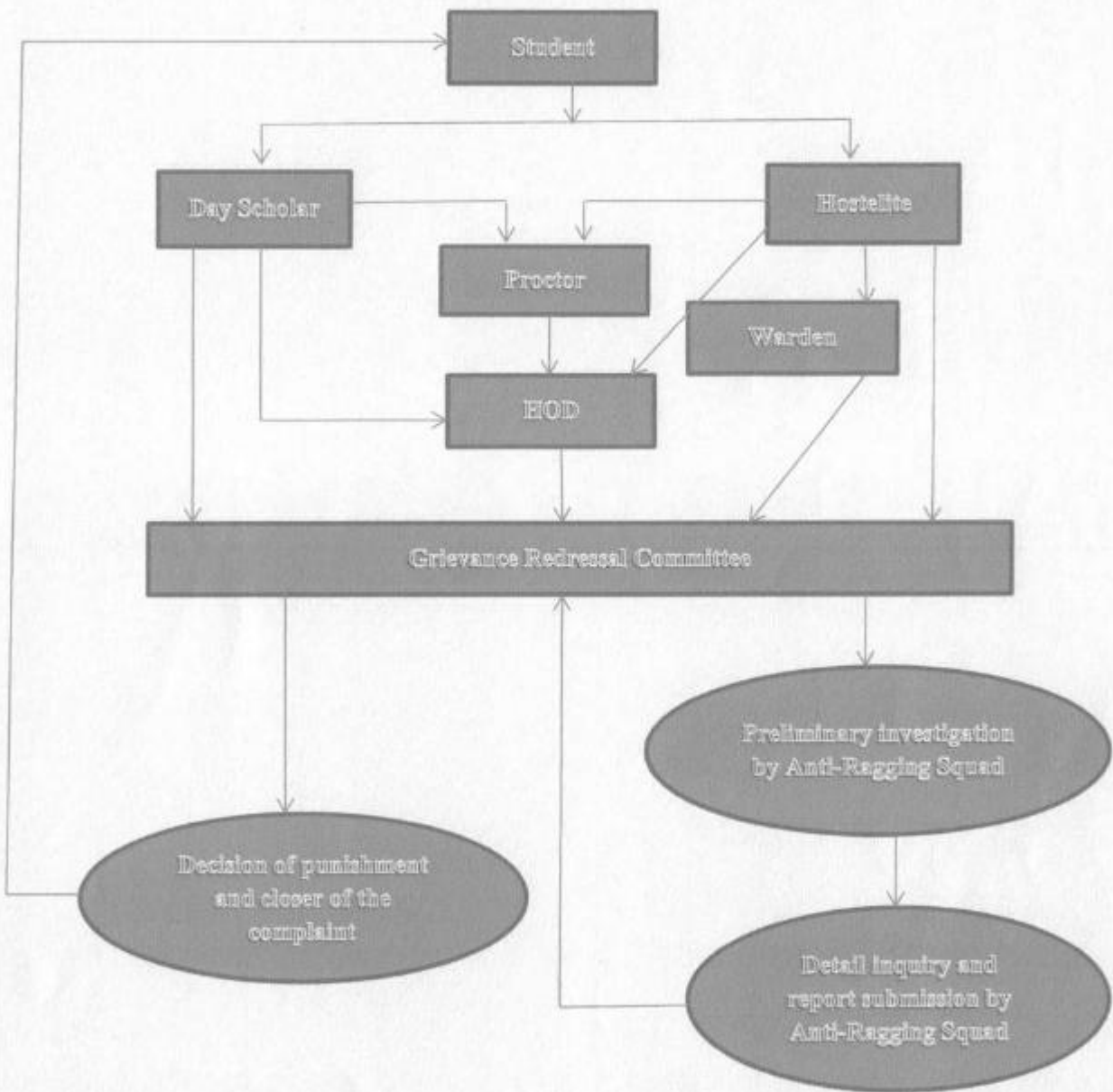
- Member Secretary, AICTE, New Delhi, ERO, AICTE
- Commissioner cum Secretary, SDTE, Govt. of Odisha.
- Registrar, BPUT, Rourkela.
- Chairman, NMIET, Bhubaneswar
- All Members Concerned, GF

Abubish B  
A. R. L.  
Halki Roja  
R. Singh R. Singh  
S. Jay  
S. Nayak  
Apurva B  
N. L. 12-02-22  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



**NM INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**SIJUA, PATRAPADA, BHUBANESWAR**

**Anti-Ragging Grievance Process Flow Chart**



*[Signature]*  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



## Office of the Principal

NM Institute of Engineering and Technology, Bhubaneswar

Ref. No. NMIET/ARC/29/2021

Date: 12-02-2021

### **NOTICE**

In Pursuance to the directions of the Hon'ble Apex Court in SLP No 24295 of 2006, dated 16.05.2007 and in Civil Appeal No 887 of 2009, dated 08.05.2009 and Vide AICTE Notification F. No. 337-3/ Legal / AICTE/2009 dated 01.07.2009, Anti-Ragging Policy, Anti-Ragging Committee and Anti-Ragging Squad has been constituted the for overseeing the Implementation of the previsions of the verdict inside the college campus.

To prevent the menace of ragging and maintain healthy interpersonal relations among students in the college campus of NM Institute of Engineering & Technology, Bhubaneswar ragging is strictly forbidden in or outside the college campus. For this Purpose the Anti-Ragging Committee has been implemented. So all are advised to actively take efforts to maintain the calm and quite environment in college campus. The Anti-ragging committee will be formed for this academic year 2021-22.


Following are The Anti-Ragging Policy which was formed earlier as given below for the reference.

#### **Objectives of Anti Ragging Committee:**

The Anti-Ragging Committee will be the supervisory and advisory committee in preserving a culture of Ragging Free Environment in the college Campus. The student volunteers will work under the supervision of Anti Ragging committee and to engage in the works of checking places like Canteens, Classrooms and other places of student congregation. The Anti-Ragging committee will be involved in designing strategies and action plans for curbing the menace of ragging in the college by adopting an array of activities.

#### **Responsibilities of Anti Ragging Committee:**

- To keep a vigil and stop the incidences of Ragging, if any, happening / reported in the places of student aggregation including, classrooms, canteen, grounds, lawns etc.
- Mandated Orientation Programme for freshers and parents to familiarize them with the institutional rules and regulations inclusive of anti-ragging measures, what constitutes ragging and the consequences to be faced.
- Prepare freshers not to oblige to such practices if at all they face any but to report boldly.

  
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- As a preventive measure a member of the committee is appointed during the admission procedure throughout.
- Regular policing by the committee members and student's volunteers in the beginning of the odd semester every year.
- To educate the students by adopting various means about the menace of ragging and related punishments there too.
- Assurance to maintain their confidentiality if reported.
- Make discrete random surveys.

**As per the guidelines of UGC and BPUT, ragging constitutes one or more of any intention by any student or group of students on:**

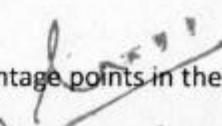
- Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment.
- Handling, including rowdy, undisciplined activities which cause or likely to cause annoyance.
- Undue hardship, physical or psychological harms or raises apprehensive fear in a fresher.
- Asking the students to do any act or perform something which any student would not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life, etc.

**Punishment for Participation in/or Abetment of Ragging:**

1. Cancellation of admission.
2. Suspension from attending classes
3. Withholding/withdrawing scholarship/fellowship and other benefits.
4. Debarring from appearing in any test/examination or other evaluation process.
5. Withholding results.
6. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
7. Suspension/expulsion from the hostel.
8. Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period.
9. Expulsion from the institution and consequent debarring from admission to any other institution.

**Initiatives to prevent the menace of ragging:**

- Put up posters on Anti ragging on notice boards and at various vantage points in the college campus.

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- Anti-Ragging complaint box will be installed at various places in the college so that students can freely and fearlessly contact the committee.
- Various competitions like essay writing, slogan writing, extempore and poster making on themes/topics related to ragging and anti-ragging will be organized to create awareness among students and sensitize the young minds on various aspects of ragging.
- Anti-ragging campaign/rallies will be organized within and outside the college campus to generate awareness. Enthusiastic students usually participate in these campaign rallies with charts, posters and boards with anti-ragging slogans written on them.
- Keeping in mind the present scenario to maintain and follow social distancing norms webinars will be organized (instead of seminar) to educate the students about various aspects of ragging and how it can be completely eradicated.

**Anti-Ragging Policy:**

Anti-Ragging policy shall strictly implement in this institution. Based on the Guidelines of the UGC and the directions of the Hon'ble Supreme Court of India, all the steps and precautions to prevent ragging is to be effected in our institutions.

Any student studying or seeking admission should not involve or indulge in any sort of ragging in the campus, hostels or elsewhere. Ragging in any manner is a criminal offense and strictly policed & prohibited. Students found guilty of involving in ragging will be subjected to severe punishment as offence under IPC leading to expulsion from the institute without any notice. The course of action for the students proven guilty in ragging will be as per the rules and regulations on prevention of ragging imposed from time to time by the Government / Apex Courts or any other competent authorities.

**Future Plans:**

- Arrange for professional counseling sessions to prevent any untoward incidents to both seniors and freshers.
- Appoint mentoring cells involving senior students of college.

*(Signature)*  
12-02-2021  
Principal  
NM INSTITUTE OF ENGINEERING  
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Copy to:

- Chairman, NMIET, Bhubaneswar
- All Members Concerned, GF
- All notice boards for information

*(Signatures)*  
Principal  
NM INSTITUTE OF ENGINEERING  
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## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/44/2021


Date: 13/03/2021

### NOTICE

A meeting of the Anti-Ragging committee will be held in Room No. 211 on 20/03/2021 at 4.30PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

**Agenda:**

- To review the case of ragging if any.
- To guide the day scholar students about anti-ragging.
- Guidance to hostellers.
- Any other relevant subject at the time of meeting.

  
Convenor


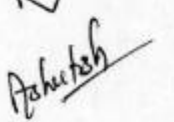
Anti-Ragging Committee

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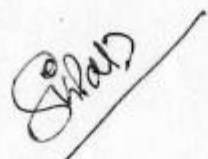
- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- All Members Concerned, GF
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

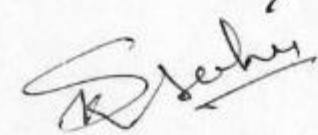
  
Principal

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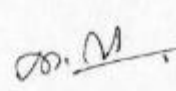












## NM Institute of Engineering and Technology, Bhubaneswar

### ANTI RAGGING COMMITTEE

**Minutes of the Meeting Date:- 22/03/2021**

The meeting of Anti – Ragging Committee for the academic session 2021-22 was conducted on 20/03/2021 at 4.30PM in Room No. 211.

Following members were present in the meeting.

Sl. No	Name of the Committee Member	Designation	Signature
1	Prof. (Dr.) Niranjan Mishra	Principal	
2	Mr. Rasmi Ranjan Rath	Asst. Prof. ECE (convenor)	
3	Mr. Prajnayadipta Sahoo	Asst. Prof. EE	
4	Miss. Pooja Mandal	Asst. Prof. CIVIL	
5	Mrs. Rajashree Sukla	Asst. Prof. CSE	
6	Miss. Sukanya Nayak	Asst. Prof. ECE	
7	Dr. Santosh Kumar Sahoo	Asst. Prof. MECH	
8	Mr. Asutosh Mohapatra	Asst. Prof. MATH	
9	Mrs. Kabita Singh	Girl's Hostel I/C	
10	Mr. Sachikanta Pati.	Lab Asst. PHYSICS	
11	Mr. Basanta Mohanty	Lab Asst. Electrical Engg.	
12	Mr. Rasmi Ranjan Mohapatra	Journalist	
13	Mr. Amardeep Parida	Workshop Instructor	
14	Mr. Manoj Mohapatra	Office Assistant	
15	Abhishek Jena	Student(4 <sup>th</sup> Year EE)	
16	Adarsha Kumar Mohanty	Student(1 <sup>st</sup> Year CSE)	

**Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR**

The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

Sl. No	Agenda	Resolution
1	To review the case of ragging if any.	There was no case regarding ragging of students.
2	To guide the day scholar students about anti-ragging.	An Anti-Ragging Awareness program is to be conducted in the campus for all the students in order to create the said awareness among the students.
3	Guidance to Hosteller.	All the members of Anti-Ragging Committee and Squad visited all hostels in the campus and guided students.
4	Any other relevant subject at the time of meeting.	Subject to the last meeting a notice was displayed on the notice board and was circulated to students to fill online anti-ragging form within the time limit.

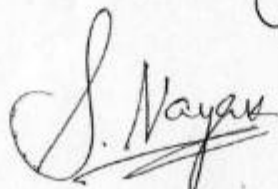
  
Convenor

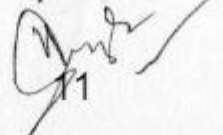
Anti-Ragging committee

**Copy to:**

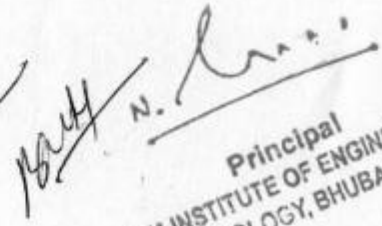
- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- All Members Concerned, GF
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.


  
S. Nayak

  
11

  
S. Prasad

  
N. Kumar

Principal  
NM INSTITUTE OF ENGINEERING  
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## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/172/2021

Date: 07/08/2021

### NOTICE

A meeting of the Anti-Ragging committee will be held in the Room No. 211 on 12/08/2021 at 4.30PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

#### Agenda:

- Reviewing the grievances received and taking appropriate actions.
- Reviewing the effectiveness of the current anti ragging policies and procedures.
- Planning awareness campaigns and training sessions.
- Engaging with stakeholders.

  
Convenor

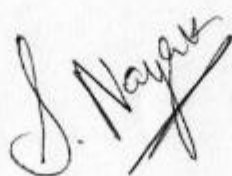
Anti-Ragging Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- All Members Concerned, GF
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.









  
  
  
  
  
  
  
  
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## NM Institute of Engineering and Technology, Bhubaneswar


### ANTI RAGGING COMMITTEE

**Minutes of the Meeting Date:- 14/08/2021**

The meeting of Anti – Ragging Committee for the academic session 2021-22 was conducted on 12/08/2021 at 4.30PM in Room No. 211.

Following members were present in the meeting.

Sl. No	Name of the Committee Member	Designation	Signature
1	Prof. (Dr.) Niranjan Mishra	Principal	<i>N. Mishra</i>
2	Mr. Rasmi Ranjan Rath	Asst. Prof. ECE (Convenor)	<i>R. Rath</i>
3	Mr. Prajnayadipta Sahoo	Asst. Prof. EE	<i>P. Sahoo</i>
4	Miss. Pooja Mandal	Asst. Prof. CIVIL	<i>Pooja Mandal</i>
5	Mrs. Rajashree Sukla	Asst. Prof. CSE	<i>R. Sukla</i>
6	Miss. Sukanya Nayak	Asst. Prof. ECE	<i>S. Nayak</i>
7	Dr. Santosh Kumar Sahoo	Asst. Prof. MECH	<i>S. Sahoo</i>
8	Mr. Asutosh Mohapatra	Asst. Prof. MATH	<i>A. Mohapatra</i>
9	Mrs. Kabita Singh	Girl's Hostel I/C	<i>Kabita Singh</i>
10	Mr. Sachikanta Pati.	Lab Asst. PHYSICS	<i>S. Pati</i>
11	Mr. Basanta Mohanty	Lab Asst. Electrical Engg.	<i>B. Mohanty</i>
12	Mr. Rasmi Ranjan Mohapatra	Journalist	<i>R. Mohapatra</i>
13	Mr. Amardeep Parida	Workshop Instructor	<i>A. Parida</i>
14	Mr. Manoj Mohapatra	Office Assistant	<i>M. Mohapatra</i>
15	Abhishek Jena	Student(4 <sup>th</sup> Year EE)	<i>Abhishek Jena</i>
16	Adarsha Kumar Mohanty	Student(1 <sup>st</sup> Year CSE)	<i>Adarsha Kumar Mohanty</i>

  
**Principal**  
**NM INSTITUTE OF ENGINEERING & TECHNOLOGY, BHUBANESWAR**

The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

Sl. No	Agenda	Resolution
1	Reviewing the grievances received and taking appropriate actions.	The committee should review the grievances received from students and take appropriate actions against the perpetrators of ragging. This may involve investigating and verifying the complaints, identifying the individuals responsible, and imposing sanctions such as suspension or expulsion.
2	Reviewing the effectiveness of the current anti ragging policies and procedures.	The committee should discuss and evaluate the existing measures in place to prevent and respond to ragging incidents. This may involve analyzing the frequency and severity of ragging incidents, reviewing the existing reporting mechanisms and sanctions for violators, and identifying areas for improvement.
3	Planning awareness campaigns and training sessions.	The committee can plan and organize various awareness campaigns to educate students, faculty members, and staff about the harmful effects of ragging. It can also conduct training sessions for students and faculty members to equip them with the necessary skills and knowledge to recognize and respond to ragging incidents.
4	Engaging with stakeholders.	The committee can engage with various stakeholders, including students, faculty members, and parents, to create a culture of zero tolerance towards ragging. This may involve conducting regular meetings with student representatives, involving parents in awareness campaigns, and seeking the support of faculty members in preventing and responding to ragging incidents. Top of Form Bottom of Form

  
Convenor

Anti-Ragging committee

Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- All Members Concerned, GF
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

  
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NMIET OF ENGINEERING  
& TECHNOLOGY BHUBANESWAR















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## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/75/2017

Date: 17/07/2017

### NOTICE

This is for information of all Faculty members, staff members and students that our Institute is conducting an awareness program on anti-ragging on 21/07/2017. The objective of this program is to create awareness among students about the harmful effects of ragging and the importance of maintaining a safe and healthy environment in the institute.

Ragging is a serious offense and can have severe consequences on the physical and mental health of the victim. It is essential for taking necessary measures to prevent such incidents from occurring. The awareness program will cover various aspects related to ragging, including what constitutes ragging, the legal implications of ragging, and the role of the institute in preventing and addressing ragging incidents.

We urge all students to attend this program and actively participate in the discussions.

**Date: 21/07/2017**

**Time: 02:30PM**

**Venue: Auditorium Hall**

Convenor

Anti-Ragging Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

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## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/76/2017

Date: 22/07/2017

### Report of Awareness Program on Anti-Ragging

**Introduction:** An awareness program on anti-ragging was conducted by NMIET, Bhubaneswar on 21/07/2017. The objective of the program was to create awareness among students about the harmful effects of ragging and the importance of maintaining a healthy and respectful environment in the institute.

**Program Content:** The program covered various aspects related to ragging, including what constitutes ragging, the legal implications of ragging, and the role of the institute in preventing and addressing ragging incidents. The program also included a panel discussion, where experts from various fields discussed the impact of ragging on students and the measures that can be taken to prevent such incidents.

**Attendance:** The program was attended by over 210 students from different courses and all staff members. The students actively participated in the discussions and shared their views on the issue.

**Outcome:** The program was successful in creating awareness among the students about the harmful effects of ragging. The students understood the importance of maintaining a healthy and respectful environment in the institute and pledged to follow the guidelines set by the institute to prevent such incidents from occurring.

**Conclusion:** The awareness program on anti-ragging conducted by our institute was a great success. It provided an opportunity for students to understand the gravity of ragging and its impact on individuals and the institute as a whole. The institute is committed to creating a safe and inclusive learning environment for all students and will continue to conduct such awareness programs in the future.

Convenor

Anti-Ragging Committee

**Copy to:**

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

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## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/63/2018

Date: 07/08/2018

### NOTICE

This is for the information of all faculty members, staff members, and students that an awareness program on anti-ragging will take place on 10/08/2018. The program's objective is to educate students about the harmful effects of ragging and the importance of maintaining a secure and healthy environment in the institute.

Ragging is a serious offense that can have severe consequences on the victim's physical and mental health. Therefore, it is essential to take necessary measures to prevent such incidents. The awareness program will cover various aspects related to ragging, including what constitutes ragging, the legal implications of ragging, and the institute's role in preventing and addressing ragging incidents.

All students are strongly encouraged to attend this program and actively participate in the discussions to raise awareness and prevent such incidents from happening in the future.

**Date: 10/08/2018**

**Time: 02:30PM**

**Venue: Auditorium Hall**

Convenor  
Anti-Ragging Committee

**Copy to:**

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

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& TECHNOLOGY, BHUBANESWAR



Education for a World Stage


## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/64/2018

Date: 11/08/2018

### Report of Awareness Program on Anti-Ragging

On August 10, 2018, NMIET, Bhubaneswar conducted an awareness program to educate students on the detrimental effects of ragging and the significance of maintaining a healthy and respectful environment within the institute. The program covered various aspects related to ragging, including its definition, legal implications, and the institute's role in prevention and addressing incidents. Experts from different fields participated in a panel discussion, offering their views on the impact of ragging on students and measures to prevent such incidents. Attendance was high, with over 285 students from various courses and all staff members participating in the discussion. As a result of the program, students acknowledged the importance of maintaining a healthy and respectful environment and committed to following the institute's guidelines to prevent ragging incidents. The awareness program was highly successful in educating students about the impact of ragging on individuals and the institute as a whole, and the institute plans to continue conducting such awareness programs in the future to provide a safe and inclusive learning environment for all students.

  
Convenor

Anti-Ragging Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/21/2019

Date: 02/04/2019

### NOTICE

Attention all faculty members, staff, and students: Our institute will be conducting an awareness program on anti-ragging on 05/04/2019. The objective of the program is to raise awareness among students about the harmful effects of ragging and the significance of maintaining a safe and healthy environment in the institute.

Ragging is a serious offense that can lead to severe consequences on the physical and mental health of the victim. Therefore, it is essential to take necessary measures to prevent such incidents from happening. The awareness program will cover various aspects related to ragging, such as what constitutes ragging, the legal implications of ragging, and the institute's role in preventing and addressing ragging incidents.

We strongly encourage all students to attend this program and actively participate in the discussions.

Date: 05/04/2019

Time: 10:00AM

Venue: Auditorium Hall

Convenor

Anti-Ragging Committee

**Copy to:**

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR





Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/22/2019

Date: 06/04/2019

### Report of Awareness Program on Anti-Ragging

**Introduction:** NMIET, Bhubaneswar conducted an awareness program on anti-ragging on 05/04/2019, with the aim of creating awareness among students about the harmful effects of ragging and the importance of maintaining a healthy and respectful environment in the institute.

**Program Content:** The program covered several aspects related to ragging, including its definition, legal implications, and the institute's role in preventing and addressing ragging incidents. A panel discussion was also held, featuring experts from various fields discussing the impact of ragging on students and the measures that can be taken to prevent such incidents.

**Attendance:** Over 302 students from different courses and all staff members attended the program, actively participating in the discussions and sharing their views on the issue.

**Outcome:** The program successfully raised awareness among the students about the harmful effects of ragging. The students understood the significance of maintaining a healthy and respectful environment in the institute and pledged to follow the guidelines set by the institute to prevent such incidents from occurring.

**Conclusion:** The anti-ragging awareness program conducted by NMIET, Bhubaneswar was a tremendous success, providing students with an opportunity to understand the gravity of ragging and its impact on individuals and the institute as a whole. The institute remains committed to creating a safe and inclusive learning environment for all students and will continue to conduct such awareness programs in the future.

Convenor  
Anti-Ragging Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



*Education for a World Stage*

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/31/2020

Date: 13/07/2020

### NOTICE

An awareness program on anti-ragging will be held on 17/07/2020, and this message is to inform all faculty members, staff members, and students about it. The program aims to educate students about the negative effects of ragging and the significance of maintaining a secure and healthy environment in the institute.


Ragging is a severe offense that can have adverse consequences on the victim's physical and mental health. Therefore, it is imperative to take necessary measures to prevent such incidents. The awareness program will cover various aspects related to ragging, such as what constitutes ragging, the legal implications of ragging, and the institute's role in preventing and addressing ragging incidents.

We encourage all students to attend this program and actively participate in the discussions.

**Date: 17/07/2020**

**Time: 10:00AM**

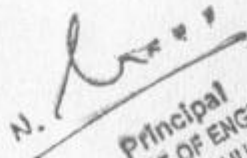
**Venue: Auditorium Hall**

  
Convenor

Anti-Ragging Committee

**Copy to:**

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

  
Principal  
NM INSTITUTE OF ENGINEERING  
TECHNOLOGY, BHUBANESWAR



Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/32/2020

Date: 18/07/2020

### Report of Awareness Program on Anti-Ragging

**Introduction:** NMIET, Bhubaneswar organized an awareness program on anti-ragging on 17/07/2020, aiming to educate students about the harmful effects of ragging and the significance of maintaining a healthy and respectful environment in the institute.

**Program Content:** The program covered various aspects related to ragging, such as its definition, legal implications, and the institute's role in preventing and addressing ragging incidents. Experts from different fields also participated in a panel discussion, sharing their views on the impact of ragging on students and measures that can be taken to prevent such incidents.

**Attendance:** The program had a turnout of over 312 students from various courses and all staff members. The students actively participated in the discussions, expressing their perspectives on the matter.

**Outcome:** The program's outcome was highly successful in creating awareness among students about the harmful effects of ragging. The students acknowledged the importance of maintaining a healthy and respectful environment in the institute and committed to following the institute's guidelines to prevent such incidents from happening.

**Conclusion:** The awareness program on anti-ragging was highly successful in educating students about the impact of ragging on individuals and the institute as a whole. The institute is dedicated to providing a safe and inclusive learning environment for all students and plans to continue conducting such awareness programs in the future.

  
Convenor

Anti-Ragging Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

  
Principal  
NM INSTITUTE OF ENGINEERING  
TECHNOLOGY, BHUBANESWAR



*Education for a World Stage*

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/48/2021

Date: 25/03/2021

### NOTICE

This is for information of all Faculty members, staff members and students that our Institute is conducting an awareness program on anti-ragging on 02/04/2021. The objective of this program is to create awareness among students about the harmful effects of ragging and the importance of maintaining a safe and healthy environment in the institute.

Ragging is a serious offense and can have severe consequences on the physical and mental health of the victim. It is essential for taking necessary measures to prevent such incidents from occurring. The awareness program will cover various aspects related to ragging, including what constitutes ragging, the legal implications of ragging, and the role of the institute in preventing and addressing ragging incidents.

We urge all students to attend this program and actively participate in the discussions.

**Date: 02/04/2021**

**Time: 10:00AM**

**Venue: Auditorium Hall**

Convenor

Anti-Ragging Committee

**Copy to:**

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR





Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ARC/49/2021

Date: 03/04/2021

### Report of Awareness Program on Anti-Ragging

**Introduction:** An awareness program on anti-ragging was conducted by NMIET, Bhubaneswar on 02/04/2021. The objective of the program was to create awareness among students about the harmful effects of ragging and the importance of maintaining a healthy and respectful environment in the institute.

**Program Content:** The program covered various aspects related to ragging, including what constitutes ragging, the legal implications of ragging, and the role of the institute in preventing and addressing ragging incidents. The program also included a panel discussion, where experts from various fields discussed the impact of ragging on students and the measures that can be taken to prevent such incidents.

**Attendance:** The program was attended by over 256 students from different courses and all staff members. The students actively participated in the discussions and shared their views on the issue.

**Outcome:** The program was successful in creating awareness among the students about the harmful effects of ragging. The students understood the importance of maintaining a healthy and respectful environment in the institute and pledged to follow the guidelines set by the institute to prevent such incidents from occurring.

**Conclusion:** The awareness program on anti-ragging conducted by our institute was a great success. It provided an opportunity for students to understand the gravity of ragging and its impact on individuals and the institute as a whole. The institute is committed to creating a safe and inclusive learning environment for all students and will continue to conduct such awareness programs in the future.

Convenor

Anti-Ragging Committee

**Copy to:**

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information.

Principal  
NMI INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



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**NM INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**Sijua, Patrapada Bhubaneswar-751019**

Approved by A.I.C.T.E., New Delhi  
 Affiliated to BijuPattnaik University of Technology (BPUT), Rourkela, Odisha .

**UNDERTAKING**

I, Sri/Ms. Satyajit Dalai son/daughter of Chhabindria Dalai resident of Barabahal, Odisha City/Town Paradiip, Dist. Jajpur State Odisha, Nationality Indian a student of 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> / 4<sup>th</sup> year in Electrical (Diploma) Branch of NM Institute of Engineering & Technology, bearing Roll No. ....& University Registration no. ....do hereby declare that

In pursuance to Hon'ble Supreme Court of India's decision to civil appeal No 887 dated 16.03.2009, 11<sup>th</sup> Academic Council Meeting 07.07.2008 and 13<sup>th</sup> Board of Management Meeting dated 22.06.2009 in UGC, Central Govt., State Govt. and University directions and guidelines 'Ragging' in any form is strictly banned in all colleges. Broadly speaking, ragging is: Any disorderly conduct by words which has the effect of teasing, treating or handling with rudeness, indulging in rowdy, which causes annoyance, hardship or psychological harm in a fresher or asking the students to do any act which has the effect of garnering a sense of shame or embarrassment so as to adversely affect the psyche of a fresher. The indulgency in ragging is derived out of sadistic pleasure or showing off power, authority or superiority by the seniors over their juniors. Anybody found indulging in such activities is liable to be punished as exemplified herewith: (i) debarring from representation in events, (ii) suspension or expulsion from hostel and the like, Or, in the worst case may include expulsion from the Institution, suspension from the institution or classes for a limited period or fine with a public apology. Besides, the college is bound to obtain the undertaking signed from the guardians and students in the attached format or in the prospectus as a confirmation that the matter has been informed

1. I fully understand the verdict of Honorable Supreme Court of India regarding ragging in educational Institutes :
2. I also fully understand the implication of the verdict that if I indulge myself in any activity of harassment / humiliation / mental & physical torture to others which may be termed as 'RAGGING'. The College without giving me any chance to explain, even without giving opportunity to the student or parents what so ever can directly lodge F I R against me, can also impose punishment such as expulsion of one academic year / 01 Semester with fine, even can impose maximum punishment of expulsion from the College after looking into the gravity of the offence.

*N. Satyajit Dalai*  
 Principal  
 NM INSTITUTE OF ENGINEERING  
 & TECHNOLOGY, BHUBANESWAR

*Satyajit Dalai*  
 14/12/2021

3. I, further undertake that apart from the above undertaking I am duty bound to abide by the College rules as attached /or provided in the Information Brochure of NM Institute of Engineering & Technology.

I, therefore, do undertake that I will take utmost care not to be -involved either individually, or in a group in any situation what so ever that may be construed as RAGGING failing which the College shall lodge an F I R against me without any prior information to me or my Parent/ Guardians.

*Satyajit Dahi*  
14.12.2021  
(Signature of the Student with

date)

Memo No ..... / Date ..... /

**UNDERTAKING BY PARENT/GUARDIAN**

1. In view of the recent verdict of Supreme Court on the issue of ragging in educational institutions, my son / daughter / ward has given above undertaking. I will impress upon him / her to strictly abide by the undertaking; otherwise the college will not be responsible for any damage to his / her career on such event the plea of no knowledge by- me/ us will not be accepted
2. I further undertake to intimate the college authorities my/our mobile no, email id, communication address etc from time to time in case of any change of address, email id ,mobile no . I undertake to interact with the college authorities as regards to all financial transaction i.e. payment of fees or fines etc.
3. In the event of my son/daughter/ward is found violating the rules and regulation, I will unconditionally accept any punishment awarded to him/her by the College Authority.

NM Institute of Engineering & Technology,  
Sijua, Patrapada, Bhubaneswar-19.

(Signature of the Parent / Guardian)  
Date:  
Address for Communication

**"FILING FIRS MUST IN RAGGING CASES:**

**Any failure, negligence or deliberate delay by the institutional authority to file FIRS will be made culpable. Every victim or his Parent / Guardian can also directly file an FIR. "**

*N. [Signature]*  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



## **NM INSTITUTE OF ENGINEERING & TECHNOLOGY**

**Sijua, Patrapada Bhubaneswar-751019**

Approved by A.I.C.T.E., New Delhi

Affiliated to BijuPattnaik University of Technology (BPUT), Rourkela, Odisha

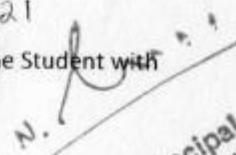
### **UNDERTAKING BY THE STUDENTS**

1. I shall obey all the rules and regulations of the college as prescribed in the College Brochure.
2. I shall be regular, punctual and sincere in attending all the classes.
3. I do understand that if my attendance in the class falls short of 75% in any subject I will be debarred from appearing the University Examination/Internal Examination in that subject as per university Regulations.
4. I will be penalized as per the decision of the Academic Committee of the Institution / BPUT Guide lines, if I fail to submit the sessional records in time and unable to appear the Internal Examination without prior intimation.
5. That I shall attend all the training program provided by the college authority or else I will be debarred from placement activities.
6. I will be penalized if I will remain absent from the college on last working day before vacation and on the opening day after vacation.
7. I won't involve myself in cases like MASS BUNK if, so will be penalized. That I shall not participate/ or instigate others/ or organize illegal gathering/demonstration/protest/ strike inside college premises. I shall not cause any destruction/damage to college property.
8. I shall not be involved in ragging in any form. Moreover I will report to the concerned authority immediately if I come across any case of harassment or ragging caused to others by any student.
9. I will develop a friendly relationship with the fellow students. I will not create ill feelings amongst students based on State, Locality, Caste, Sex and seniority-Juniority.
10. I will show due regards to all the teachers and staff of the Institute and senior students.
11. I will maintain the decorum of the Institute (Uniform, I-Card, Discipline and Attitude) in the class room and in the Examination halls.
12. I will not adopt any unfair means in the Internal or University Examinations.
13. I will not damage or steal any property of the college, hostels, fellow students or staff members.
14. I will not involve in smoking, chewing of tobacco, consumption or distribution of alcoholic drinks or any kind of drugs inside or outside the college and hostel premises.
15. I will not organize, instigate or participate in any illegal group activity except purely academic programs either inside or outside the campus without prior permission of the Dean/HOD/ Director.
16. I will not have any unauthorized possession of library books.
17. I will not have any unauthorized possession of weapons in any form
18. I will intimate about my temporary absence to the HOD/ Warden of the Hostels.
19. I will pay my college fees in time.

I do undertake that if I violate the above rules of the college, I may be liable for punishment such as debarred from the student activities and receiving medals/ prizes/ scholarships, campus placement, fined, forfeit of the caution money, expulsion from the hostel, expulsion temporarily or even permanently from the college, according to the severity of the offence.

Counter Signature of the Parents / Guardian  
date

Satyajit Dalai  
14/12/2021  
Full Signature of the Student with

N.   
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR





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**NM INSTITUTE OF ENGINEERING & TECHNOLOGY**

**Sijua, Patrapada Bhubaneswar-751019**

Approved by A.I.C.T.E., New Delhi

Affiliated to BijuPattnaik University of Technology (BPUT), Rourkela, Odisha

**UNDERTAKING**

I, Sri/Ms. Juban Bawar Behru son/daughter of Somnath Patra resident of Chhatrasimha City/Town Granditiheta, Dist. Cuttack  
 State Odisha, Nationality Indian a student of 1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup> year in 2020  
 Branch of NM Institute of Engineering & Technology, bearing Roll No. .... & University Registration no. ....  
 do hereby declare that

In pursuance to Hon'ble Supreme Court of India's decision to civil appeal No 887 dated 16.03.2009, 11<sup>th</sup> Academic Council Meeting 07.07.2008 and 13<sup>th</sup> Board of Management Meeting dated 22.06.2009 in UGC, Central Govt., State Govt. and University directions and guidelines' Ragging 'in any form is strictly banned in all colleges. Broadly speaking, ragging is: Any disorderly conduct by words which has the effect of teasing, treating or handling with rudeness, indulging in rowdy, which causes annoyance, hardship or psychological harm in a fresher or asking the students to do any act which has the effect of garnering a sense of shame or embarrassment so as to adversely affect the psyche of a fresher. The indulgency in ragging is derived out of sadistic pleasure or showing off power, authority or superiority by the seniors over their juniors. Anybody found indulging in such activities is liable to be punished as exemplified herewith: (i) debarring from representation in events, (ii) suspension or expulsion from hostel and the like, Or, in the worst case may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. Besides, the college is bound to obtain the undertaking signed from the guardians and students in the attached format or in the prospectus as a confirmation that the matter has been informed

1. I fully understand the verdict of Honorable Supreme Court of India regarding ragging in educational Institutes :
2. I also fully understand the implication of the verdict that if I indulge myself in any activity of harassment / humiliation / mental & physical torture to others which may be termed as RAGGING'. The College without giving me any chance to explain, even without giving opportunity to the student or parents what so ever can directly lodge F I R against me, can also impose punishment such as expulsion of one academic year / 01 Semester with fine, even can impose maximum punishment of expulsion from the College after looking into the gravity of the offence.

*N. [Signature]*

**Principal  
 NM INSTITUTE OF ENGINEERING  
 & TECHNOLOGY, BHUBANESWAR**

Juban Bawar Behru

3. I, further undertake that apart from the above undertaking I am duty bound to abide by the College rules as attached /or provided in the Information Brochure of NM Institute of Engineering & Technology.

I, therefore, do undertake that I will take utmost care not to be -involved either individually, or in a group in any situation what so ever that may be construed as RAGGING failing which the College shall lodge an F I R against me without any prior information to me or my Parent/ Guardians.

*Jibon Kumar Bera*  
(Signature of the Student with 07/12/24  
date)

Memo No ..... / Date ..... /

**UNDERTAKING BY PARENT/GUARDIAN**

1. In view of the recent verdict of Supreme Court on the issue of ragging in educational institutions, my son / daughter / ward has given above undertaking. I will impress upon him / her to strictly abide by the undertaking; otherwise the college will not be responsible for any damage to his / her career on such event the plea of no knowledge by- me/ us will not be accepted
2. I further undertake to intimate the college authorities my/our mobile no, email id, communication address etc from time to time in case of any change of address, email id ,mobile no . I undertake to interact with the college authorities as regards to all financial transaction i.e. payment of fees or fines etc.
3. In the event of my son/daughter/ward is found violating the rules and regulation, I will unconditionally accept any punishment awarded to him/her by the College Authority.

NM Institute of Engineering & Technology,  
Sijua, Patrapada, Bhubaneswar-19.

[Signature of the Parent / Guardian]  
Date:  
Address for Communication

**"FILING FIRS MUST IN RAGGING CASES:**

**Any failure, negligence or deliberate delay by the institutional authority to file FIRS will be made culpable. Every victim or his Parent / Guardian can also directly file an FIR. "**

*N. Kumar Bera*  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

## NM INSTITUTE OF ENGINEERING & TECHNOLOGY

Sijua, Patrapada Bhubaneswar-751019

Approved by A.I.C.T.E., New Delhi

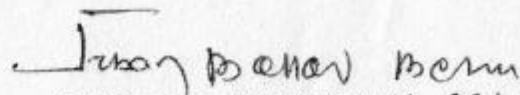
Affiliated to BijuPattnaik University of Technology (BPUT), Rourkela, Odisha

### UNDERTAKING BY THE STUDENTS

1. I shall obey all the rules and regulations of the college as prescribed in the College Brochure.
2. I shall be regular, punctual and sincere in attending all the classes.
3. I do understand that if my attendance in the class falls short of 75% in any subject I will be debarred from appearing the University Examination/Internal Examination in that subject as per university Regulations.
4. I will be penalized as per the decision of the Academic Committee of the Institution / BPUT Guide lines, if I fail to submit the sessional records in time and unable to appear the Internal Examination without prior intimation.
5. That I shall attend all the training program provided by the college authority or else I will be debarred from placement activities.
6. I will be penalized if I will remain absent from the college on last working day before vacation and on the opening day after vacation.
7. I won't involve myself in cases like MASS BUNK if, so will be penalized. That I shall not participate/ or instigate others/ or organize illegal gathering/demonstration/protest/ strike inside college premises. I shall not cause any destruction/damage to college property.
8. I shall not be involved in ragging in any form. Moreover I will report to the concerned authority immediately if I come across any case of harassment or ragging caused to others by any student.
9. I will develop a friendly relationship with the fellow students. I will not create ill feelings amongst students based on State, Locality, Caste, Sex and seniority-Juniority.
10. I will show due regards to all the teachers and staff of the Institute and senior students.
11. I will maintain the decorum of the Institute (Uniform, I-Card, Discipline and Attitude) in the class room and in the Examination halls.
12. I will not adopt any unfair means in the Internal or University Examinations.
13. I will not damage or steal any property of the college, hostels, fellow students or staff members.
14. I will not involve in smoking, chewing of tobacco, consumption or distribution of alcoholic drinks or any kind of drugs inside or outside the college and hostel premises.
15. I will not organize, instigate or participate in any illegal group activity except purely academic programs either inside or outside the campus without prior permission of the Dean/HOD/ Director.
16. I will not have any unauthorized possession of library books.
17. I will not have any unauthorized possession of weapons in any form
18. I will intimate about my temporary absence to the HOD/ Warden of the Hostels.
19. I will pay my college fees in time.

I do undertake that if I violate the above rules of the college, I may be liable for punishment such as debarred from the student activities and receiving medals/ prizes/ scholarships, campus placement, fined, forfeit of the caution money, expulsion from the hostel, expulsion temporarily or even permanently from the college, according to the severity of the offence.

Counter Signature of the Parents / Guardian  
date

  
Full Signature of the Student with 071221

Counter Signature of the Director

  
Principal  
HOD  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

Signature of the Admission-In charge





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**NM INSTITUTE OF ENGINEERING & TECHNOLOGY**

**Sijua, Patrapada Bhubaneswar-751019**

Approved by A.I.C.T.E. , New Delhi

Affiliated to BijuPattnaik University of Technology (BPUT), Rourkela, Odisha

**UNDERTAKING**

I, Sri/Ms. Malay Kumar Soren son/daughter of Late Niranjan Soren resident of Tamchola City/Town Khurda, Dist. Majumbari State Odisha, Nationality Indian a student of 1<sup>st</sup>/2<sup>nd</sup> / 3<sup>rd</sup>/4<sup>th</sup> year in Civil Engg. B.Tech. Le Branch of NM Institute of Engineering & Technology, bearing Roll No. ....& University Registration no. ....do hereby declare that

In pursuance to Hon'ble Supreme Court of India's decision to civil appeal No 887 dated 16.03.2009, 11<sup>th</sup> Academic Council Meeting 07.07.2008 and 13<sup>th</sup> Board of Management Meeting dated 22.06.2009 in UGC, Central Govt., State Govt. and University directions and guidelines 'Ragging' in any form is strictly banned in all colleges. Broadly speaking, ragging is: Any disorderly conduct by words which has the effect of teasing, treating or handling with rudeness, indulging in rowdy, which causes annoyance, hardship or psychological harm in a fresher or asking the students to do any act which has the effect of garnering a sense of shame or embarrassment so as to adversely affect the psyche of a fresher. The indulgency in ragging is derived out of sadistic pleasure or showing off power, authority or superiority by the seniors over their juniors. Anybody found indulging in such activities is liable to be punished as exemplified herewith: (i) debarring from representation in events, (ii) suspension or expulsion from hostel and the like, Or, in the worst case may include expulsion from the Institution, suspension from the institution or classes for a limited period or fine with a public apology. Besides, the college is bound to obtain the undertaking signed from the guardians and students in the attached format or in the prospectus as a confirmation that the matter has been informed

1. I fully understand the verdict of Honorable Supreme Court of India regarding ragging in educational Institutes :
2. I also fully understand the implication of the verdict that if I indulge myself in any activity of harassment / humiliation / mental & physical torture to others which may be termed as RAGGING'. The College without giving me any chance to explain, even without giving opportunity to the student or parents what so ever can directly lodge F I R against me, can also impose punishment such as expulsion of one academic year / 01 Semester with fine, even can impose maximum punishment of expulsion from the College after looking into the gravity of the offence.

*N. [Signature]*  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

Malay Ku. Soren  
06-12-21



3. I, further undertake that apart from the above undertaking I am duty bound to abide by the College rules as attached /or provided in the Information Brochure of NM Institute of Engineering & Technology.

I, therefore, do undertake that I will take utmost care not to be -involved either individually, or in a group in any situation what so ever that may be construed as RAGGING failing which the College shall lodge an F I R against me without any prior information to me or my Parent/ Guardians.

Majay K. Soren  
(Signature of the Student with 06-12-21  
date)

Memo No ..... / Date ..... /

**UNDERTAKING BY PARENT/GUARDIAN**

1. In view of the recent verdict of Supreme Court on the issue of ragging in educational institutions, my son / daughter / ward has given above undertaking. I will impress upon him / her to strictly abide by the undertaking; otherwise the college will not be responsible for any damage to his / her career on such event the plea of no knowledge by- me/ us will not be accepted
2. I further undertake to intimate the college authorities my/our mobile no, email id, communication address etc from time to time in case of any change of address, email id ,mobile no . I undertake to interact with the college authorities as regards to all financial transaction i.e. payment of fees or fines etc.
3. In the event of my son/daughter/ward is found violating the rules and regulation, I will unconditionally accept any punishment awarded to him/her by the College Authority.

NM Institute of Engineering & Technology,  
Sijua, Patrapada, Bhubaneswar-19.

(Signature of the Parent / Guardian)  
Date:  
Address for Communication

**"FILING FIRS MUST IN RAGGING CASES:**

**Any failure, negligence or deliberate delay by the institutional authority to file FIRS will be made culpable. Every victim or his Parent / Guardian can also directly file an FIR. "**

N. Soren  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

**NM INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**Sijua, Patrapada Bhubaneswar-751019**

Approved by A.I.C.T.E. , New Delhi

Affiliated to BijuPattnaik University of Technology (BPUT), Rourkela, Odisha

**UNDERTAKING BY THE STUDENTS**

1. I shall obey all the rules and regulations of the college as prescribed in the College Brochure.
2. I shall be regular, punctual and sincere in attending all the classes.
3. I do understand that if my attendance in the class falls short of 75% in any subject I will be debarred from appearing the University Examination/Internal Examination in that subject as per university Regulations.
4. I will be penalized as per the decision of the Academic Committee of the Institution / BPUT Guide lines, if I fail to submit the sessional records in time and unable to appear the Internal Examination without prior intimation.
5. That I shall attend all the training program provided by the college authority or else I will be debarred from placement activities.
6. I will be penalized if I will remain absent from the college on last working day before vacation and on the opening day after vacation.
7. I won't involve myself in cases like MASS BUNK if, so will be penalized. That I shall not participate/ or instigate others/ or organize illegal gathering/demonstration/protest/ strike inside college premises. I shall not cause any destruction/damage to college property.
8. I shall not be involved in ragging in any form. Moreover I will report to the concerned authority immediately if I come across any case of harassment or ragging caused to others by any student.
9. I will develop a friendly relationship with the fellow students. I will not create ill feelings amongst students based on State, Locality, Caste, Sex and seniority-Juniority.
10. I will show due regards to all the teachers and staff of the Institute and senior students.
11. I will maintain the decorum of the Institute (Uniform, I-Card, Discipline and Attitude) in the class room and in the Examination halls.
12. I will not adopt any unfair means in the Internal or University Examinations.
13. I will not damage or steal any property of the college, hostels, fellow students or staff members.
14. I will not involve in smoking, chewing of tobacco, consumption or distribution of alcoholic drinks or any kind of drugs inside or outside the college and hostel premises.
15. I will not organize, instigate or participate in any illegal group activity except purely academic programs either inside or outside the campus without prior permission of the Dean/HOD/ Director.
16. I will not have any unauthorized possession of library books.
17. I will not have any unauthorized possession of weapons in any form
18. I will intimate about my temporary absence to the HOD/ Warden of the Hostels.
19. I will pay my college fees in time.

I do undertake that if I violate the above rules of the college, I may be liable for punishment such as debarred from the student activities and receiving medals/ prizes/ scholarships, campus placement, fined, forfeit of the caution money, expulsion from the hostel, expulsion temporarily or even permanently from the college, according to the severity of the offence.

Counter Signature of the Parents / Guardian  
date

Malay Ku. Soren  
06-12-21  
Full Signature of the Student with

Counter Signature of the Director

HOD

Principal  
Signature of the Admission-In charge



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17AA 241983

**NM INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**Sijua, Patrapada Bhubaneswar-751019**

Approved by A.I.C.T.E., New Delhi

Affiliated to BijuPattnaik University of Technology (BPUT), Rourkela, Odisha

**UNDERTAKING**

I, Sri/Ms. Thankeswar Naik ..... son/daughter of Ananacharan Naik resident of  
Neupada ..... City/Town Swampada, Dist. Kanikhar  
State Odisha, Nationality Indian ..... a student of 1<sup>st</sup>/ 2<sup>nd</sup> / 3<sup>rd</sup>/ 4<sup>th</sup> year in B. TECH (CSE)  
Branch of NM Institute of Engineering & Technology, bearing Roll No. .... & University Registration no.  
.....do hereby declare that

In pursuance to Hon'ble Supreme Court of India's decision to civil appeal No 887 dated 16.03.2009, 11<sup>th</sup> Academic Council Meeting 07.07.2008 and 13<sup>th</sup> Board of Management Meeting dated 22.06.2009 in UGC, Central Govt., State Govt. and University directions and guidelines 'Ragging' in any form is strictly banned in all colleges. Broadly speaking, ragging is: Any disorderly conduct by words which has the effect of teasing, treating or handling with rudeness, indulging in rowdy, which causes annoyance, hardship or psychological harm in a fresher or asking the students to do any act which has the effect of garnering a sense of shame or embarrassment so as to adversely affect the psyche of a fresher. The indulgency in ragging is derived out of sadistic pleasure or showing off power, authority or superiority by the seniors over their juniors. Anybody found indulging in such activities is liable to be punished as exemplified herewith: (i) debarring from representation in events, (ii) suspension or expulsion from hostel and the like, Or, in the worst case may include expulsion from the Institution, suspension from the institution or classes for a limited period or fine with a public apology. Besides, the college is bound to obtain the undertaking signed from the guardians and students in the attached format or in the prospectus as a confirmation that the matter has been informed

1. I fully understand the verdict of Honorable Supreme Court of India regarding ragging in educational Institutes :
2. I also fully understand the implication of the verdict that if I indulge myself in any activity of harassment / humiliation / mental & physical torture to others which may be termed as RAGGING'. The College without giving me any chance to explain, even without giving opportunity to the student or parents what so ever can directly lodge F I R against me, can also impose punishment such as expulsion of one academic year / 01 semester with fine, even can impose maximum punishment of expulsion from the College after looking into the gravity of the offence.

*(Signature)*  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

Thankeswar Naik  
2.12.21



3. I, further undertake that apart from the above undertaking I am duty bound to abide by the College rules as attached /or provided in the Information Brochure of NM Institute of Engineering & Technology.

I, therefore, do undertake that I will take utmost care not to be -involved either individually, or in a group in any situation what so ever that may be construed as RAGGING failing which the College shall lodge an F I R against me without any prior information to me or my Parent/ Guardians.

(Signature of the Student with  
date)

Jhankeswar Naik

Memo No .....

/ Date .....

/

2.11.21

**UNDERTAKING BY PARENT/GUARDIAN**

1. In view of the recent verdict of Supreme Court on the issue of ragging in educational institutions, my son / daughter / ward has given above undertaking. I will impress upon him / her to strictly abide by the undertaking; otherwise the college will not be responsible for any damage to his / her career on such event the plea of no knowledge by- me/ us will not be accepted
2. I further undertake to intimate the college authorities my/our mobile no, email id, communication address etc from time to time in case of any change of address, email id ,mobile no . I undertake to interact with the college authorities as regards to all financial transaction i.e. payment of fees or fines etc.
3. In the event of my son/daughter/ward is found violating the rules and regulation, I will unconditionally accept any punishment awarded to him/her by the College Authority.

NM Institute of Engineering & Technology,  
Sijua, Patrapada, Bhubaneswar-19.

(Signature of the Parent / Guardian)

Date:

Address for Communication

**"FILING FIRS MUST IN RAGGING CASES:**

**Any failure, negligence or deliberate delay by the institutional authority to file FIRS will be made culpable.  
Every victim or his Parent / Guardian can also directly file an FIR. "**

N.   
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



**NM INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**Sijua, Patrapada Bhubaneswar-751019**

Approved by A.I.C.T.E. , New Delhi

Affiliated to BijuPattnaik University of Technology (BPUT), Rourkela, Odisha

**UNDERTAKING BY THE STUDENTS**

1. I shall obey all the rules and regulations of the college as prescribed in the College Brochure.
2. I shall be regular, punctual and sincere in attending all the classes.
3. I do understand that if my attendance in the class falls short of 75% in any subject I will be debarred from appearing the University Examination/Internal Examination in that subject as per university Regulations.
4. I will be penalized as per the decision of the Academic Committee of the Institution / BPUT Guide lines, if I fail to submit the sessional records in time and unable to appear the Internal Examination without prior intimation.
5. That I shall attend all the training program provided by the college authority or else I will be debarred from placement activities.
6. I will be penalized if I will remain absent from the college on last working day before vacation and on the opening day after vacation.
7. I won't involve myself in cases like MASS BUNK if, so will be penalized. That I shall not participate/ or instigate others/ or organize illegal gathering/demonstration/protest/ strike inside college premises. I shall not cause any destruction/damage to college property.
8. I shall not be involved in ragging in any form. Moreover I will report to the concerned authority immediately if I come across any case of harassment or ragging caused to others by any student.
9. I will develop a friendly relationship with the fellow students. I will not create ill feelings amongst students based on State, Locality, Caste, Sex and seniority-Juniority.
10. I will show due regards to all the teachers and staff of the Institute and senior students.
11. I will maintain the decorum of the Institute (Uniform, I-Card, Discipline and Attitude) in the class room and in the Examination halls.
12. I will not adopt any unfair means in the Internal or University Examinations.
13. I will not damage or steal any property of the college, hostels, fellow students or staff members.
14. I will not involve in smoking, chewing of tobacco, consumption or distribution of alcoholic drinks or any kind of drugs inside or outside the college and hostel premises.
15. I will not organize, instigate or participate in any illegal group activity except purely academic programs either inside or outside the campus without prior permission of the Dean/HOD/ Director.
16. I will not have any unauthorized possession of library books.
17. I will not have any unauthorized possession of weapons in any form
18. I will intimate about my temporary absence to the HOD/ Warden of the Hostels.
19. I will pay my college fees in time.

I do undertake that if I violate the above rules of the college, I may be liable for punishment such as debarred from the student activities and receiving medals/ prizes/ scholarships, campus placement, fined, forfeit of the caution money, expulsion from the hostel, expulsion temporarily or even permanently from the college, according to the severity of the offence.

Counter Signature of the Parents / Guardian  
date

Full Signature of the Student with

Thankeswar Naik

2. 12. 21

Counter Signature of the Director

HOD

Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

Signature of the Admission-In charge



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17AA 472644

**NM INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**Sijua, Patrapada Bhubaneswar-751019**

Approved by A.I.C.T.E., New Delhi

Affiliated to BijuPattnaik University of Technology (BPUT), Rourkela, Odisha.

**UNDERTAKING**

I, Sri/Ms. Tasmin Kato son/daughter of Abhimanyu Kato resident of  
Alidaha 2 City/Town Chandrapur Dist Sundargarh  
State Odisha, Nationality Indian a student of 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> / 4<sup>th</sup> year in Mech  
Branch of NM Institute of Engineering & Technology, bearing Roll No. ....& University Registration no.  
.....do hereby declare that

In pursuance to Hon'ble Supreme Court of India's decision to civil appeal No 887 dated 16.03.2009, 11<sup>th</sup> Academic Council Meeting 07.07.2008 and 13<sup>th</sup> Board of Management Meeting dated 22.06.2009 in UGC, Central Govt., State Govt. and University directions and guidelines' Ragging 'in any form is strictly banned in all colleges. Broadly speaking, ragging is: Any disorderly conduct by words which has the effect of teasing, treating or handling with rudeness, indulging in rowdy, which causes annoyance, hardship or psychological harm in a fresher or asking the students to do any act which has the effect of garnering a sense of shame or embarrassment so as to adversely affect the psyche of a fresher. The indulgency in ragging is derived out of sadistic pleasure or showing off power, authority or superiority by the seniors over their juniors. Anybody found indulging in such activities is liable to be punished as exemplified herewith: (i) debarring from representation in events, (ii) suspension or expulsion from hostel and the like, Or, in the worst case may include expulsion from the Institution, suspension from the institution or classes for a limited period or fine with a public apology. Besides, the college is bound to obtain the undertaking signed from the guardians and students in the attached format or in the prospectus as a confirmation that the matter has been informed

1. I fully understand the verdict of Honorable Supreme Court of India regarding ragging in educational Institutes :
2. I also fully understand the implication of the verdict that if I indulge myself in any activity of harassment / humiliation / mental & physical torture to others which may be termed as RAGGING'. The College without giving me any chance to explain, even without giving opportunity to the student or parents what so ever can directly lodge F I R against me, can also impose punishment such as expulsion of one academic year / 01 Semester with fine, even can impose maximum punishment of expulsion from the College after looking into the gravity of the offence.

*N. Kato*

Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

Tasmin Kato D. 27/12/2021

3. I, further undertake that apart from the above undertaking I am duty bound to abide by the College rules as attached /or provided in the Information Brochure of NM Institute of Engineering & Technology.

I, therefore, do undertake that I will take utmost care not to be -involved either individually, or in a group in any situation what so ever that may be construed as RAGGING failing which the College shall lodge an FIR against me without any prior information to me or my Parent/ Guardians.

Tamir Kald  
(Signature of the Student with  
date) Dt 27/12/2021

Memo No ..... / Date ..... /

**UNDERTAKING BY PARENT/GUARDIAN**

1. In view of the recent verdict of Supreme Court on the issue of ragging in educational institutions, my son / daughter / ward has given above undertaking. I will impress upon him / her to strictly abide by the undertaking; otherwise the college will not be responsible for any damage to his / her career on such event the plea of no knowledge by- me/ us will not be accepted
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3. In the event of my son/daughter/ward is found violating the rules and regulation, I will unconditionally accept any punishment awarded to him/her by the College Authority.

NM Institute of Engineering & Technology,  
Sijua, Patrapada, Bhubaneswar-19.

Sheela Sankar Patra  
(Signature of the Parent / Guardian)  
Date: (unclear)  
Address for Communication 8328853319

**"FILING FIRS MUST IN RAGGING CASES:**

**Any failure, negligence or deliberate delay by the institutional authority to file FIRS will be made culpable. Every victim or his Parent / Guardian can also directly file an FIR. "**

N. ...  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



**NM INSTITUTE OF ENGINEERING & TECHNOLOGY**  
**Sijua, Patrapada Bhubaneswar-751019**

Approved by A.I.C.T.E., New Delhi  
Affiliated to BijuPattnaik University of Technology (BPUT), Rourkela, Odisha

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Counter Signature of the Parents / Guardian  
date

*Shobha Suman Devi Panigrahi*

8398803319  
27.12.2021

Full Signature of the Student with

*Tasmin Khatun*

DT 27/12/2021

*[Signature]*

Counter Signature of the Director

HOD

Signature of the Admission-In-Charge

Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR





## NM Institute of Engineering and Technology, Bhubaneswar

### ANTI-RAGGING COMMITTEE

#### Annual Report 2021 - 22

Anti-ragging committee was set up by NMIET to prevent and address incidents of ragging, which is a form of harassment, bullying, or physical or mental abuse of students by their peers. This committee is required to take measures to prevent ragging and also to investigate and take action against any reported incidents of ragging.

The annual report of an anti-ragging committee contains information about the committee's activities throughout the year, including the number of reported incidents of ragging, the measures taken by the committee to prevent ragging, and the actions taken against the perpetrators of ragging. It also includes recommendations for further improvement of the committee's activities and strategies for preventing ragging.


Following are the summary of the Anti-Ragging Committee during the academic year 2021 – 22.

Sl. No.	Date of Meeting	Agenda	Resolution
1	20/03/2021	To guide the day scholar students about anti-ragging	An Anti-Ragging Awareness program is to be conducted in the campus for all the students in order to create the said awareness among the students.
		Guidance to Hosteller	All the members of Anti-Ragging Committee and Squad visited all hostels in the campus and guided students.
2	12/08/2021	Reviewing the effectiveness of the current anti ragging policies and procedures	The committee should discuss and evaluate the existing measures in place to prevent and respond to ragging incidents. This may involve analysing the frequency and severity of ragging incidents, reviewing the existing reporting mechanisms and sanctions for violators, and identifying areas for improvement.
		Planning awareness	The committee can plan and organize various

		campaigns and training sessions	awareness campaigns to educate students, faculty members, and staff about the harmful effects of ragging. It can also conduct training sessions for students and faculty members to equip them with the necessary skills and knowledge to recognize and respond to ragging incidents.
		Engaging with stakeholders	The committee can engage with various stakeholders, including students, faculty members, and parents, to create a culture of zero tolerance towards ragging. This may involve conducting regular meetings with student representatives, involving parents in awareness campaigns, and seeking the support of faculty members in preventing and responding to ragging incidents.

*N. Singh*

PROV. CHIEF  
 NM INSTITUTE OF ENGINEERING  
 & TECHNOLOGY, BHUBANESWAR

  
 CONVENOR, ARC



## Office of the Principal

### NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET /ICC/22/2021

Date: 21/01/2021

#### Internal Complaints Committee

The Internal Complaints Committee (ICC) of the Institute is hereby constituted as per the provisions of section 4 of All Indian Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressed of Grievances in Technical Institutions) Regulations, 2016 vide No: F. AICTE/ WH/ 2016/01 dated on 10<sup>th</sup> June 2016.

#### COMPOSITION OF THE INTERNAL COMPLAINT COMMITTEE (ICC)

The committee consists of the following members, as listed below.

Sl.No.	Name	Designation	Gender	Role
1	Mrs. Rajashree Sukla	Asst. Prof, CSE	Female	Chairperson
2	Miss Sukanya Nayak	Asst. Prof. ECE	Female	Member
3	Miss Subhalaxmi Satapathy	Asst. Prof., EE	Female	Member
4	Miss Rupali Sahu	Asst. Prof., MECH	Female	Member
5	Prof. Bikash Ranjan Mohapatra	Asst. Prof. PHYSICS	Male	Member
6	Mrs. Kabita Singh	Girl's Hostel I/C	Female	Member
7	Mr. Basanta Mohanty	Laboratory I/C	Male	Member
8	Arpita Aradhana	Student	Female	Member
9	Smruti Pragya Jena	Student	Female	Member

As per law, it is mandatory for every workplace to have an Internal Complaints Committee (ICC) that would a critical role in prevention, prohibition and redressal of sexual harassment at the work place.

N:   
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

ICC has a responsibility to establish an effective internal complaints procedure, where:

- Assurance that no victimization will result from making a complaint.
- Procedure is well documented, available and in accessible formats.
- Members who manage complaints are well trained.
- Assistance is provided in the form of language interpreters as needed for parties to a complaint.
- Ensuring the process is confidential, independent and based on principles of natural justice.
- Ensuring the process has clear timelines.
- All conflicts of interest are managed appropriately.

On receipt of a complaint ICC shall conduct preliminary enquiry so as to ascertain the truth of the allegations by collecting the documentary evidence as well as recording statements of any possible witnesses including the complainant. ICC shall then submit the preliminary enquiry report to Convener/Disciplinary authority along with all the original documents adduced during the preliminary enquiry proceedings. In case the allegations are not in the nature of sexual harassment, ICC may refer such complaints to the Grievance Redressal Cell or to Registrar.

Where sexual harassment occurs as a result of an act or omission by any third party or outsider, ICC shall take all steps necessary and reasonable to assist the affected person in terms of support and preventive action.

ICC shall comply with the procedure prescribed in the aforementioned UGC Regulations 2015 and the Sexual Harassment Act for inquiring into the complaint in a time bound manner.

If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it is to be untrue or forged or misleading information has been provided during the enquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

Member Secretary/ Chairperson, ICC shall receive the complaints of Sexual Harassment, if any, on behalf of ICC and shall co-ordinate the deliberations of the ICC on the complaints received.

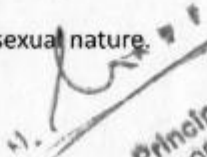
#### **Who can approach to ICC for help?**

Any female employee (Faculty, Students or Staff) of NMIET, Bhubaneswar.

#### **Definition of Sexual Harassment:**

“Sexual Harassment” includes any unwelcome sexually inclined behavior, whether directly or indirectly such as:

- Physical contact and advances.
- Demand or request for sexual favors.
- Sexually colored remarks.
- Showing any pornography, or
- Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



**Possible actions that can be taken against the respondent:**

- Warning.
- Written apology.
- Bond of good behavior.
- Adverse remark in the Confidential Report.
- Stopping of increments/promotion.
- Suspension.
- Dismissal.
- Any other relevant actions.

**Inquiry Process:**

- The enquiry shall be completed within a period of seven days from the date of the complaint.
- On completion of the enquiry, the ICC shall provide a report of its findings to the employer within a period of ten days from the date of completion of the enquiry and such report be made available to the concerned parties.
- If the allegations against the respondent have been proved, it shall recommend punitive actions to be taken against the respondent to the employer.
- The employer shall act upon the recommendation within 15 days of receiving it.

**Frequency of Meeting:**

According to the regulations framed by AICTE, the Committee meets at least two times in a year and the decisions arrived at is mandatory to be implemented. The Committee functions under the Chairmanship of the Committee

*N. [Signature]*  
21.01.2021  
PRINCIPAL

NMIET, Bhubaneswar  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

**Copy to:**

- Member Secretary, AICTE, New Delhi, ERO, AICTE
- Commissioner cum secretary, SDTE, Govt. of Odisha
- Register, BPUT, Rourkela
- Chairman, NMIET, Bhubaneswar
- All Members Concerned, GF

Rajashree Sunka

*[Signature]*

*J. Nayak*

*N. [Signature]*  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

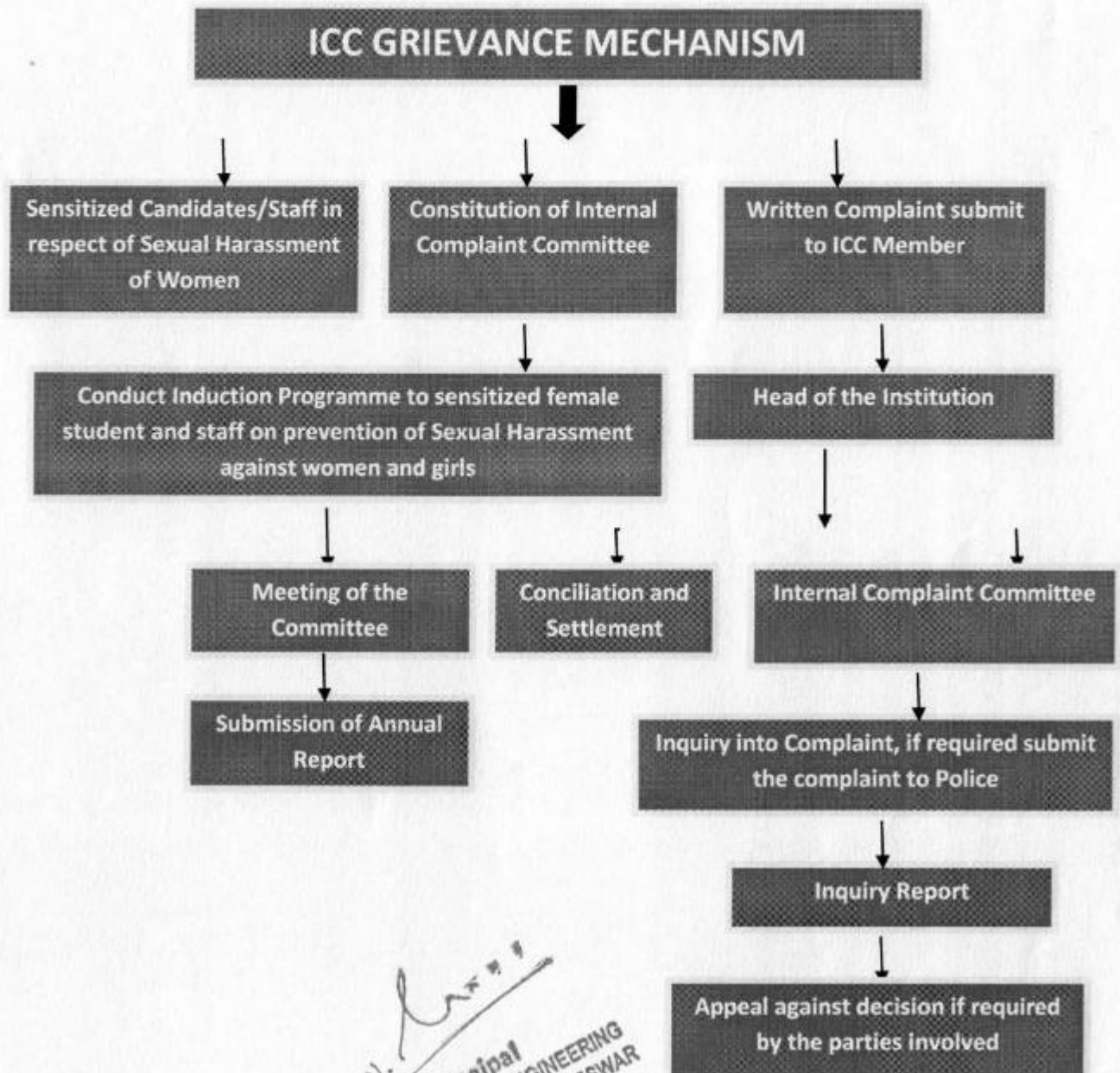
*Bhramarajyoti*

*R. Sahu*



Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar



*N. S. S.*  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET /ICC/31/2021

Date: 27/01/2021

### NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2021-22 will be held on 30/01/2021 at 4.30PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

- Discussion on the Honorable Supreme Court judgment to protect the interest of the Women Employees and Students in the workplace.
- To create awareness among the students about the importance of justice, humanity and dignity at the workplace.
- Any other point to be discussed with the permission of the undersigned.

*Rajashree Saha*  
Chairperson  
ICC  
NMIET, Bhubaneswar

Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- All Members Concerned, GF

*N. Saha*  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR  
*Bhupendra Kumar*

*R-Saha*



## NM Institute of Engineering and Technology, Bhubaneswar

### INTERNAL COMPLAINT COMMITTEE


#### MINUTES OF THE MEETING

Date: 1/02/2021

Time: 4.30PM

A meeting of the Internal Complaints Committee for the academic year 2021-22 was held on 30/01/2021 at 4.30PM in the office of the Principal. Following members were present in the meeting.

Sl.No	Name of the Committee Member	Associated with	Signature
1	Mrs. Rajashree Sukla	Asst. Prof, CSE (Chair Person)	R. Sukla
2	Miss Sukanya Nayak	Asst. Prof. ECE	S. Nayak
3	Miss Subhalaxmi Satapathy	Asst. Prof., EE	S. Satapathy
4	Miss Rupali Sahu	Asst. Prof., MECH	R. Sahu
5	Prof. Bikash Ranjan Mohapatra	Asst. Prof. PHYSICS	B. Mohapatra
6	Mrs. Kabita Singh	Girl's Hostel I/C	Kabita Singh
7	Mr. Basanta Mohanty	Laboratory I/C	B. Mohanty
8	Arpita Aradhana	Student	Arpita
9	Smruti Pragya Jena	Student	Smruti Pragya Jena

  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the College.

Sl. No	Agenda	Resolution
1	Welcome	Principal welcomed the members to the Meeting.
2	To read the guidelines.	At the outset, the Chairperson welcomed all the members of the Committee. She informed that as per the guidelines issued by the Ministry of Women and Child Development, all the organizations having more than 05 personnel/officials must constitute an ICC and in this context, this committee has been set in place. She described the role of ICC and said everyone has a responsibility to contribute to the cause.
3	Discussion on the Honorable Supreme Court Judgment	In the meeting, it was discussed to implement the judgment of the Supreme Court to protect the interest of the women employees and students at the workplace.
4	To create awareness.	The members of the meeting suggested to create awareness among the employees and students about the Act of Protection and Prevention of persons from sexual Harassment in the college campus.
5	Any other point to be discussed with the permission of the Chairperson of the meeting	Under the observation of the Principal it was discussed to take necessary action against the students, if any are found in violating the rules and regulations of the institution.
6	Vote of thanks	The meeting was completed with the vote of thanks to the Chair.

The meeting ended after the Vote of thanks.

*Rajashree Swaha*  
 Chairperson  
 ICC  
 NMIET, Bhubaneswar

Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- All Members Concerned, GF

*[Handwritten signatures]*

*N. Saha*  
 Principal  
 NM INSTITUTE OF ENGINEERING  
 & TECHNOLOGY, BHUBANESWAR  
*R. Saha*



Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET /ICC/53/2021

Date: 18/08/2021

### NOTICE

All the members of the "Internal Complaints Committee" are hereby informed that the meeting regarding protection and prevention of persons from sexual harassment in the college for the academic year 2021-22 will be held on 23/08/2021 at 4.30PM in the office of the Principal. You are therefore requested to kindly make it convenient to attend the meeting with your valuable suggestions.

### AGENDA OF THE MEETING

1. Status updates on any pending investigations or complaints if any.
2. Review of the company's policies related to prevention of sexual harassment at workplace and update if needed.
3. Discussion of awareness sessions and training programs to be conducted for employees to prevent harassment at the workplace.
4. Any other point to be discussed with the permission of the undersigned.

*Rajashree Sankla*  
Chairperson  
ICC  
NMIET, Bhubaneswar

Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- All Members Concerned, GF

*N. Sankla*  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR  
*B. Mahapatra* *R. Sahu*

*[Handwritten signatures]*

*S. Nayak*  
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## NM Institute of Engineering and Technology, Bhubaneswar

### INTERNAL COMPLAINT COMMITTEE

#### MINUTES OF THE MEETING

Date: 25/08/2021

Time: 4.30PM

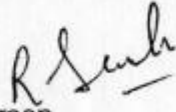
A meeting of the Internal Complaints Committee for the academic year 2021-22 was held on 23/08/2021 at 4.30PM in the office of the Principal. Following members were present in the meeting.

Sl.No	Name of the Committee Member	Associated with	Signature
1	Mrs. Rajashree Sukla	Asst. Prof, CSE (Chairperson)	R. Sukla
2	Miss Sukanya Nayak	Asst. Prof. ECE	S. Nayak
3	Miss Subhalaxmi Satapathy	Asst. Prof., EE	S. Satapathy
4	Miss Rupali Sahu	Asst. Prof., MECH	R. Sahu
5	Prof. Bikash Ranjan Mohapatra	Asst. Prof. PHYSICS	B. Mohapatra
6	Mrs. Kabita Singh	Girl's Hostel I/C	Kabita Singh
7	Mr. Basanta Mohanty	Laboratory I/C	B. Mohanty
8	Arpita Aradhana	Student	Arpita
9	Smruti Pragya Jena	Student	Smruti

N.   
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR


The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the Women Employees and Students of the College.



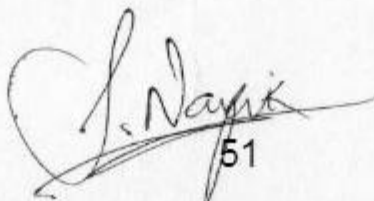
Sl. No	Agenda	Resolution
1	Welcome	Principal welcomed the members to the Meeting.
2	Status updates on any pending investigations or complaints if any.	There was no pending investigation or complaint to discuss.
3	Review of the institution's policies related to prevention of sexual harassment at workplace and update if needed.	The ICC have assigned the task of updating the policies to a designated member or team and set a deadline for completion. The updated policies should be communicated to all employees and ensuring their understanding and compliance with the policies.
4	Discussion of awareness sessions and training programs to be conducted for employees and students to prevent harassment at the workplace.	It was decided in the meeting that an awareness program will be conducted for employees and students to prevent harassment at the workplace.
5	Any other point to be discussed with the permission of the Chairperson of the meeting	As no other points is there for discussion the meeting was ended with a vote of thanks to the Chair

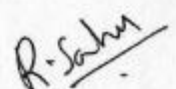
  
 Chairperson  
 ICC  
 NMIET, Bhubaneswar

Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- All Members Concerned, GF

  
 Principal  
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Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ICC/82/2017

Date: 24/07/2017

### NOTICE

This is for information of all Faculty members, staff members and students that our Institute is conducting an awareness program on the prevention of sexual harassment on 28/07/2017. This program aims to create awareness among students and staff members of our institute about the harmful effects of sexual harassment and the importance of maintaining a safe and respectful environment in the institute.

Sexual harassment is a serious offense and can have severe consequences on the physical and mental health of the victim. It is essential that we as responsible members of this institute take necessary measures to prevent such incidents from occurring. The awareness program will cover various aspects related to sexual harassment, including what constitutes sexual harassment, the legal implications of sexual harassment, and the role of the institute in preventing and addressing sexual harassment incidents.

We urge all students and staff members to attend this program and actively participate in the discussions. Together, we can create a safe and healthy academic atmosphere in the institute.

**Date: 28/07/2017**

**Time: 2:30PM**

**Venue: Auditorium Hall**

Convenor

Internal Complaints Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information

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NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ICC/83/2017

Date: 29/07/2017

### Report on Awareness Program on Prevention of Sexual Harassment

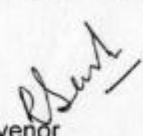
**Introduction:** An awareness program on the prevention of sexual harassment was conducted by NMIET, Bhubaneswar on 28/07/2017. The program aimed to create awareness among students about the harmful effects of sexual harassment and the importance of maintaining a safe and respectful environment in the institute.

**Program Content:** The program covered various aspects related to sexual harassment, including what constitutes sexual harassment, the legal implications of sexual harassment, and the role of the institute in preventing and addressing sexual harassment incidents. The program also included a panel discussion, where experts from various fields discussed the impact of sexual harassment on students and staff members and the measures that can be taken to prevent such incidents.

**Attendance:** The program was attended by over 232 students from different courses and all staff members. The students and staff members actively participated in the discussions and shared their views on the issue.

**Outcome:** The program was successful in creating awareness among the students about the harmful effects of sexual harassment. The students understood the importance of maintaining a safe and respectful environment in the institute and pledged to follow the guidelines set by the institute to prevent such incidents from occurring.


**Conclusion:** The awareness program on prevention of sexual harassment conducted by our Institute was a great success. It provided an opportunity for students and staff members to understand the gravity of sexual harassment and its impact on individuals and the institute as a whole. The institute is committed to creating a safe and inclusive learning environment for in the campus and will continue to conduct such awareness programs in future.

  
Convenor

Internal Complaints Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information

  
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## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ICC/67/2018

Date: 20/08/2018

### NOTICE

An awareness program aimed at preventing sexual harassment will be held by our institute on August 24, 2018. This message is intended for all faculty members, staff members, and students to take note of and attend. The program aims to create awareness among the institute's community about the harmful effects of sexual harassment and the importance of maintaining a safe and respectful environment. Sexual harassment is a serious offense that can have severe physical and mental consequences for the victim. As responsible members of the institute, it is crucial that we take necessary measures to prevent such incidents from occurring. The program will cover various aspects related to sexual harassment, including its definition, legal implications, and the institute's role in preventing and addressing sexual harassment incidents. Active participation from all students and staff members is strongly encouraged.

**Date: 24/08/2018**

**Time: 2:30PM**

**Venue: Auditorium Hall**

Convenor

Internal Complaints Committee

**Copy to:**

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information

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## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ICC/68/2018

Date: 25/08/2018

### Report on Awareness Program on Prevention of Sexual Harassment

On August 24, 2020, NMIET, Bhubaneswar organized an awareness program aimed at preventing sexual harassment. The program's objective was to educate students about the harmful effects of sexual harassment and the importance of maintaining a safe and respectful environment.

The program covered various aspects related to sexual harassment, including its definition, legal implications, and the institute's role in prevention and addressing incidents. The program also featured a panel discussion with experts from different fields who discussed the impact of sexual harassment on students and staff members and the measures that can be taken to prevent such incidents.

Over 273 students from different courses and all staff members attended the program and actively participated in the discussions, sharing their views on the issue. The program was successful in creating awareness among students about the harmful effects of sexual harassment. The students acknowledged the importance of maintaining a safe and respectful environment and committed to following the institute's guidelines to prevent such incidents from happening.

Overall, the program provided an opportunity for students and staff members to understand the gravity of sexual harassment and its impact on individuals and the institute as a whole. The institute remains committed to creating a safe and inclusive learning environment on the campus and will continue to conduct such awareness programs in the future.

Convenor

Internal Complaints Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information

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Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ICC/43/2019

Date: 22/04/2019


### NOTICE

This is for information of all Faculty members, staff members and students that Our Institute is conducting an awareness program on the prevention of sexual harassment on 26/04/2019. The aim of this program is to create awareness among students and staff members of the harmful effects of sexual harassment and the importance of maintaining a safe and respectful environment in the institute. Sexual harassment is a serious offense that can have severe consequences on the physical and mental health of the victim. It is our responsibility as members of this institute to take necessary measures to prevent such incidents from occurring. The program will cover various aspects of sexual harassment, including what constitutes sexual harassment, the legal implications of sexual harassment, and the role of the institute in preventing and addressing sexual harassment incidents. We strongly encourage all students and staff members to attend the program and actively participate in the discussions to help create a safe and healthy academic atmosphere in the institute.

**Date: 26/04/2019**

**Time: 2:30PM**

**Venue: Auditorium Hall**

Convenor 

Internal Complaints Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information

  
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& TECHNOLOGY, BHUBANESWAR



Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ICC/44/2019

Date: 27/04/2019

### Report on Awareness Program on Prevention of Sexual Harassment

**Introduction:** NMIET, Bhubaneswar conducted an awareness program on the prevention of sexual harassment on 26/04/2019. The program aimed to raise awareness among students about the detrimental effects of sexual harassment and the significance of maintaining a safe and respectful environment in the institute.

**Program Content:** The program covered a range of aspects related to sexual harassment, including defining sexual harassment, the legal implications of sexual harassment, and the role of the institute in preventing and addressing sexual harassment incidents. The program also featured a panel discussion, where experts from various fields discussed the impact of sexual harassment on students and staff members and the preventive measures that can be taken.

**Attendance:** The program drew the participation of over 327 students from different courses and all staff members. The students and staff members actively took part in the discussions and shared their views on the issue.

**Outcome:** The program successfully raised awareness among the students about the harmful effects of sexual harassment. The students acknowledged the importance of maintaining a safe and respectful environment in the institute and pledged to comply with the guidelines set by the institute to prevent such incidents.


**Conclusion:** The awareness program on the prevention of sexual harassment conducted by our institute was a great success. It provided an opportunity for students and staff members to grasp the seriousness of sexual harassment and its impact on individuals and the institute as a whole. The institute is committed to creating a safe and inclusive learning environment on campus and will continue to conduct similar awareness programs in the future.

Convenor

Internal Complaints Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information

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& TECHNOLOGY, BHUBANESWAR



*Education for a World Stage*

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ICC/27/2020

Date: 27/07/2020

### NOTICE

Our institute will be conducting an awareness program on the prevention of sexual harassment on 31/07/2020, and this message is for all faculty members, staff members, and students to take note of.

The program's objective is to create awareness among the institute's students and staff members about the detrimental effects of sexual harassment and the significance of maintaining a safe and respectful environment.

Sexual harassment is a severe offense that can have grave physical and mental repercussions for the victim. As responsible members of this institute, it is crucial that we take necessary measures to prevent such incidents from occurring. The awareness program will cover several aspects related to sexual harassment, such as its definition, legal implications, and the institute's role in preventing and addressing sexual harassment incidents.

We strongly encourage all students and staff members to attend the program and participate actively in the discussions. By working together, we can establish a secure and healthy academic atmosphere in the institute.

**Date: 31/07/2020**

**Time: 2:30PM**

**Venue: Auditorium Hall**

Convenor

Internal Complaints Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information

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Principal  
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& TECHNOLOGY, BHUBANESWAR



## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ICC/28/2020

Date: 01/08/2020

### Report on Awareness Program on Prevention of Sexual Harassment

**Introduction:** NMIET, Bhubaneswar conducted an awareness program on the prevention of sexual harassment on 31/07/2020, with the aim of creating awareness among students about the harmful effects of sexual harassment and the significance of maintaining a safe and respectful environment.

**Program Content:** The program covered various aspects related to sexual harassment, including its definition, legal implications, and the institute's role in preventing and addressing incidents. The program also featured a panel discussion with experts from various fields who discussed the impact of sexual harassment on students and staff members and the measures that can be taken to prevent such incidents.

**Attendance:** Over 296 students from different courses and all staff members attended the program and actively participated in the discussions, sharing their views on the issue.

**Outcome:** The program was successful in creating awareness among the students about the harmful effects of sexual harassment. The students understood the importance of maintaining a safe and respectful environment in the institute and committed to following the institute's guidelines to prevent such incidents from occurring.

**Conclusion:** Overall, the program provided an opportunity for students and staff members to understand the gravity of sexual harassment and its impact on individuals and the institute as a whole. The institute remains committed to creating a safe and inclusive learning environment on the campus and will continue to conduct such awareness programs in the future.

Convenor

Internal Complaints Committee

**Copy to:**

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
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- All Notice Boards/Hostel Notice Boards for information

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& TECHNOLOGY, BHUBANESWAR





Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ICC/32/2021

Date: 02/02/2021

### NOTICE

This is for information of all Faculty members, staff members and students that our Institute is conducting an awareness program on the prevention of sexual harassment on 05/02/2021. This program aims to create awareness among students and staff members of our institute about the harmful effects of sexual harassment and the importance of maintaining a safe and respectful environment in the institute.

Sexual harassment is a serious offense and can have severe consequences on the physical and mental health of the victim. It is essential that we as responsible members of this institute take necessary measures to prevent such incidents from occurring. The awareness program will cover various aspects related to sexual harassment, including what constitutes sexual harassment, the legal implications of sexual harassment, and the role of the institute in preventing and addressing sexual harassment incidents.

We urge all students and staff members to attend this program and actively participate in the discussions. Together, we can create a safe and healthy academic atmosphere in the institute.

**Date: 05/02/2021**

**Time: 2:30PM**

**Venue: Auditorium Hall**

Convenor

Internal Complaints Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information

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Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/ICC/33/2021

Date: 06/02/2021

### Report on Awareness Program on Prevention of Sexual Harassment

**Introduction:** An awareness program on the prevention of sexual harassment was conducted by NMIET, Bhubaneswar on 05/02/2021. The program aimed to create awareness among students about the harmful effects of sexual harassment and the importance of maintaining a safe and respectful environment in the institute.

**Program Content:** The program covered various aspects related to sexual harassment, including what constitutes sexual harassment, the legal implications of sexual harassment, and the role of the institute in preventing and addressing sexual harassment incidents. The program also included a panel discussion, where experts from various fields discussed the impact of sexual harassment on students and staff members and the measures that can be taken to prevent such incidents.

**Attendance:** The program was attended by over 218 students from different courses and all staff members. The students and staff members actively participated in the discussions and shared their views on the issue.

**Outcome:** The program was successful in creating awareness among the students about the harmful effects of sexual harassment. The students understood the importance of maintaining a safe and respectful environment in the institute and pledged to follow the guidelines set by the institute to prevent such incidents from occurring.

**Conclusion:** The awareness program on prevention of sexual harassment conducted by our Institute was a great success. It provided an opportunity for students and staff members to understand the gravity of sexual harassment and its impact on individuals and the institute as a whole. The institute is committed to creating a safe and inclusive learning environment for in the campus and will continue to conduct such awareness programs in future.

Convenor

Internal Complaints Committee

#### Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information

N. K. S. S.  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



## NM Institute of Engineering and Technology, Bhubaneswar

### Internal Complaints Committee

#### Annual Report 2021 - 22

With an objective to create a safe and healthy workplace environment by addressing and preventing sexual harassment in the institution ICC was constituted in NMIET.

The overall goal of an annual report of an Internal Complaints Committee (ICC) is to provide a comprehensive overview of the committee's activities and outcomes over the past year. The report highlights the preventive measures taken by the ICC to create awareness and prevent instances of sexual harassment in the institution. This information can be used to develop and implement new preventive strategies for the future.

Following are the summary of the Internal Complaints Committee during the academic year 2021 – 22.

Sl. No.	Date of Meeting	Grievances	Action taken
1	30/01/2021	Discussion on the Honourable Supreme Court Judgment	In the meeting, it was discussed to implement the judgment of the Supreme Court to protect the interest of the women Employee and students at working place.
		To create awareness.	The members of the meeting suggested to create awareness among the employees and students about the Act of Protection and Prevention of persons from sexual Harassment in the college campus.
2	23/08/2021	Review of the institution's policies related to prevention of sexual harassment at workplace and update if needed.	The ICC have assigned the task of updating the policies to a designated member or team and set a deadline for completion. The updated policies should be communicated to all employees and ensuring their understanding and compliance with the policies.
		Discussion of awareness sessions and training programs to be conducted for employees and students to prevent harassment at workplace.	It was decided in the meeting that an awareness program will be conducted for employees and students to prevent harassment at workplace.

Principal  
 NM INSTITUTE OF ENGINEERING  
 & TECHNOLOGY, BHUBANESWAR

CONVENOR, ICC



**Office of the Principal**  
**NM Institute of Engineering and Technology, Bhubaneswar**

Ref. No. NMIET/GRC/52/2021

Date: 05-02-2021


Notification

**Formation of Institute Level Grievance Redressal Committee: 2021-2022**

As per public notice no. PG/08 (04)/2016 of AICTE, New Delhi and as per AICTE regulations notifications N. 37-3/Legal/2012 Dated 25.05.2012., the office of the Principal, NM Institute of Engineering & Technology, Bhubaneswar have established the Grievance Redressal Committee (GRC) for redressal of grievances of students, parents and others.

The name and contact details of all the members of this committee are as listed below.

Sl. No.	Name	Designation	Committee Position
1	Prof. ( Dr. ) Niranjan Mishra	Principal	Chairman
2.	Mr. Arun Kumar Rath	Asst. Prof. EE	Convenor
3	Mr. Prajnayadipta Sahoo	Asst. Prof. EE	Member
4	Miss. Pooja Mandal	Asst. Prof. CIVIL	Member
5	Mrs. Rajashree Sukla	Asst. Prof. CSE	Member
6	Miss. Sukanya Nayak	Asst. Prof. ECE	Member
7	Mr. Ajay Kumar Beura	Asst. Prof. MECH	Member
8	Mr. Asutosh Mohapatra	Asst. Prof. MATH	Member
9	Miss Subhalaxmi Satapathy	Asst. Prof., EE	Member
10	Mr. Bhabani Shankar Si	Asst. Prof. CIVIL	Member

  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



The grievances of all aggrieved students, parents and others relates to the following complaints only (As per AICTE regulations) shall be considered, i.e.,

- i. Making admission contrary to merit determined in accordance with the declared admission policy of the institute.
- ii. Irregularity in the admission process adopted by the institute.
- iii. Refusing admission in accordance with the declared admission policy of the institute.
- iv. Withhold or refuse to return Any documents in the form of certificates of degree, diploma or any other award or document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee in respect of any course or institution, with a view to induce or compel such person does not intend to pursue.
- v. Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution.
- vi. Breach of the policy for reservation in admission as may be applicable. Complaints of alleged discrimination of students from Scheduled Caste, Scheduled Tribe, OBC, Women, Minority of Disabled categories.
- vii. Nonpayment or delay in payment in scholarships to students that institution is committed, under the conditions imposed by AICTE, or by any authority.
- viii. Delay in conduct of examination or declaration of results beyond that specified in the academic calendar.
- ix. On provision of student amenities as may have been promised or required to be provided;
- x. Dental of quality educations as promised at the time of admission or required to be provided;
- xi. Non transparent or unfair evaluation practices;
- xii. Harassment or victimization of students including sexual harassment; and
- xiii. Refund of fees on withdrawal of admission as per AICTE instructions from time to time.

For speedy redress of all grievances, the Grievance Redressal Committee of NMIET shall take a decision within 15 days of receipt of grievance and the decision shall be informed to the concerned complaint.

In case any appeals complaint not satisfied with the decision of the Grievance Redressal Committee of NMIET, may send their appeal directly to BPUT directly for justice.


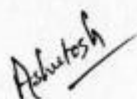
  
PRINCIPAL

NM Institute of Engineering & Technology

Principal  
Bhubaneswar  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR


Copy to:

- Member Secretary, AICTE, New Delhi, ERO, AICTE
- Commissioner cum Secretary, SDTE, Govt. Of Odisha
- Registrar, BPUT, Rourkela
- Chairman, NMIET, Bhubaneswar
- All Members Concerned.





  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

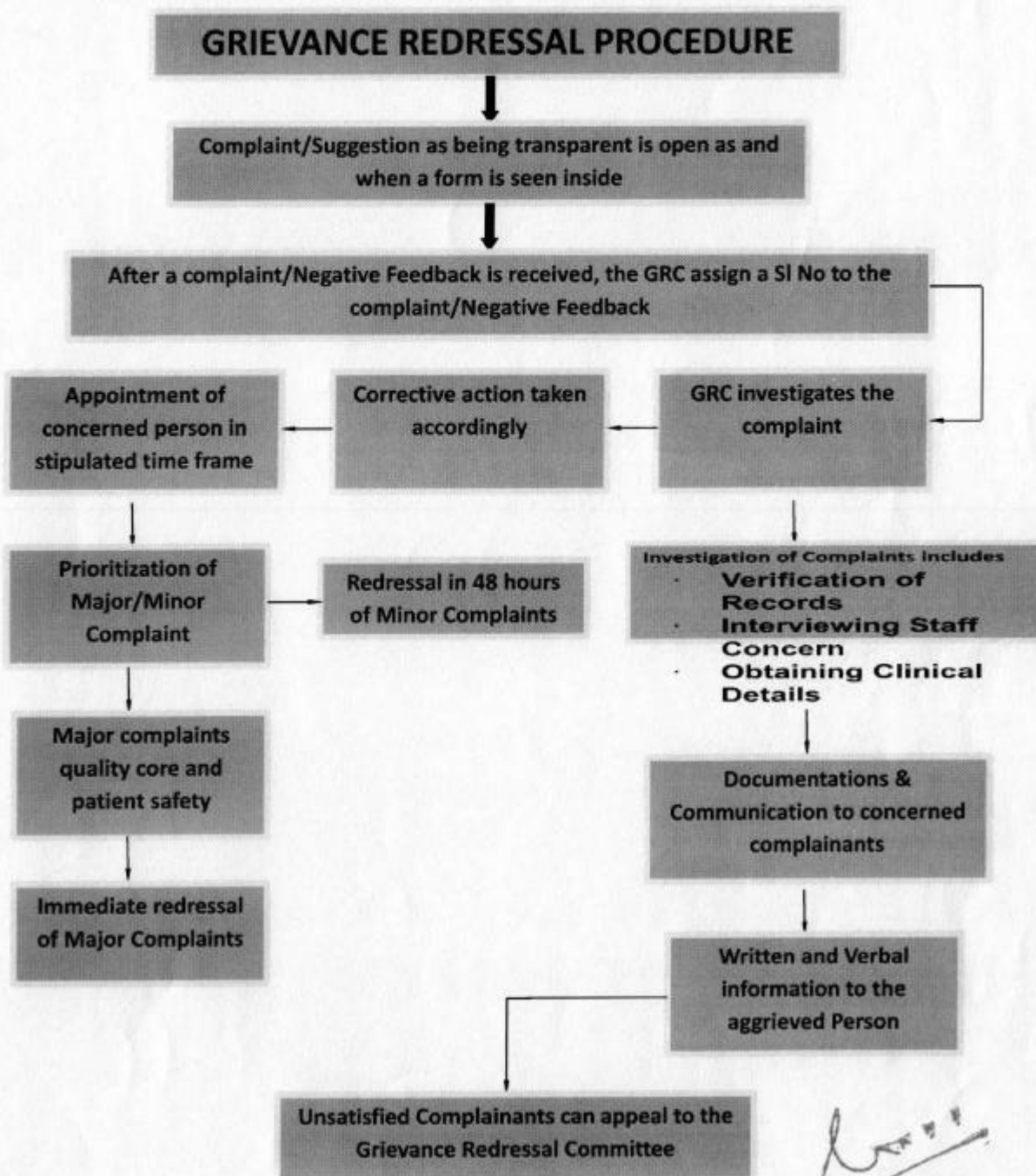








**NM Institute of Engineering and Technology, Bhubaneswar**



*N. [Signature]*  
**Principal**  
 NM INSTITUTE OF ENGINEERING  
 & TECHNOLOGY, BHUBANESWAR



Education for a World Stage

# NM INSTITUTE OF ENGINEERING & TECHNOLOGY

SIJUA, PATRAPADA, BHUBANESWAR

The screenshot shows a web browser window with the URL [www.nmiet.ac.in/grievance.html](http://www.nmiet.ac.in/grievance.html). The page title is "GRIEVANCE FORM". The form contains the following fields:

Name	Sex
Gender	Title
District	Department
Religion	Designation
Date	Unit
Department	Division/Center
Feedback code of grievance	Signature

At the bottom of the form is a "Submit" button. The browser's taskbar shows the time as 3:17 PM on 12/1/2013.

*N. S. ...*

Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR



**NM Institute of Engineering and Technology, Bhubaneswar**

Ref. No: NMIET/GRC/53/2021

Date: 19/02/2021

**NOTICE**

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on **23/02/2021** at 4.30PM to discuss the following agenda. All Committee members are requested to make it convenient to attend the meeting.

**Agenda:**

- 1) Shortage of water in the hostels.
- 2) Classroom management which includes blackboard/ fans / lights conditions in all classrooms.
- 3) Institute Bus Route finalisation.
- 4) Any other agenda, if left out, will be discussed by the Chairman.

Convenor  
GRC CELL

**Copy to:**

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- All Members Concerned, GF
- All notice boards for information

Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR





**GRIEVANCE REDRESSAL COMMITTEE (GRC)**

**Minutes of the meeting**

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 23/02/2021 at 4.30PM in the GRC cell of NMIET, Bhubaneswar to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

Sl. No.	Name	Designation	Associated As	Signature
1	Prof.( Dr. ) Niranjan Mishra	Principal	Chairman	
2	Mr. Arun Kumar Rath	Asst, Prof. EE	Convener	
3	Mr. Prajnayadipta Sahoo	Asst. Prof. EE	Member	
4	Miss. Pooja Mandal	Asst. Prof. CIVIL	Member	
5	Mrs. Rajashree Sukla	Asst. Prof. CSE	Member	
6	Miss. Sukanya Nayak	Asst. Prof. ECE	Member	
7	Mr. Ajay Kumar Beura	Asst. Prof. MECH	Member	
8	Mr. Asutosh Mohapatra	Asst. Prof. MATH	Member	
9	Miss Subhalaxmi Satapathy	Asst. Prof., EE	Member	
10	Mr. Bhabani Shankar Si	Asst. Prof. CIVIL	Member	

Principal  
NM INSTITUTE OF ENGINEERING  
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The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

Sl. No	Agenda	Resolution
1	Shortage of water in the hostels.	As the hostellers are facing shortage of water, it was decided to check all the water connections in the hostel and to see whether any leakage of water is there or not. Further it was decided to run the pump twice a day in order to avoid shortage of water in the hostels.
2	Classroom management which includes blackboard/ fans / lights conditions in all classrooms.	It was instructed to the supervisor to check all lights, fans and blackboards in all classrooms and labs whether they are in working condition or not. The faulty items to be replaced as soon as possible for smooth functioning of classes and Labs.
3	Institute Bus Route finalisation.	The Transport manager is instructed to prepare the final bus routes according to the pickup points of day scholar students. A notice is to be issued to the students to mention their respective pickup points in the format available at the reception.
4	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

*Akath*  
 Convenor  
 GRC CELL

Copy to:

- Chairman, NMIET, Bhubaneswar
- Principal, NMIET, Bhubaneswar
- All Members Concerned, GF
- All notice boards for information

*Arun*  
*N. L...*

Principal  
 NM INSTITUTE OF ENGINEERING  
 & TECHNOLOGY, BHUBANESWAR

*R. S...*  
*R*  
*Ashutosh*  
*...*

*Saija*  
*...*

*N. Nayak*



**NM Institute of Engineering and Technology, Bhubaneswar**

Ref. No: NMIET/GRC/121/2021

Date: 16/07/2021

**NOTICE**

A meeting of the Grievance Redressal Committee (GRC) will be held in the GRC Cell on **22/07/2021** at 4.30PM to discuss the following agenda. All Committee members are requested to make it convenient to attend the meeting.

**Agenda:**

1. Reviewing the policies and procedures.
2. Evaluating the complaints received.
3. Monitoring the implementation of the redressal plan
4. Any other agenda, if left out, will be discussed by the Chairman.

Convenor  
GRC CELL

**Copy to:**

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N. K. S. S.

Principal  
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NM Institute of Engineering and Technology, Bhubaneswar

**GRIEVANCE REDRESSAL COMMITTEE (GRC)**

**Minutes of the meeting**

A meeting of the Grievance Redressal Committee (GRC) was held by the GRC cell on 22/07/2021 at 4.30PM in the GRC cell of NMIET, Bhubaneswar to discuss about the activities to be carried out for the current academic session. The following members were present during the meeting.

Sl. No.	Name	Designation	Associated As	Signature
1	Prof.( Dr. ) Niranjan Mishra	Principal	Chairman	
2	Mr. Arun Kumar Rath	Asst. Prof. EE	Member	
3	Mr. Prajnayadipta Sahoo	Asst. Prof. EE	Member	
4	Miss. Pooja Mandal	Asst. Prof. CIVIL	Member	
5	Mrs. Rajashree Sukla	Asst. Prof. CSE	Member	
6	Miss. Sukanya Nayak	Asst. Prof. ECE	Member	
7	Mr. Ajay Kumar Beura	Asst. Prof. MECH	Member	
8	Mr. Asutosh Mohapatra	Asst. Prof. MATH	Member	
9	Miss Subhalaxmi Satapathy	Asst. Prof., EE	Member	
10	Mr. Bhabani Shankar Si	Asst. Prof. CIVIL	Member	

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The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

Sl. No	Agenda	Resolution
1	Reviewing the policies and procedures.	After investigating the complaints, the committee should develop a redressal plan for each complaint. This plan should outline the actions that need to be taken to address the grievance, the timeline for completing these actions, and the individuals responsible for carrying out the plan.
2	Evaluating the complaints received.	The committee should communicate with the complainants to update them on the status of their grievances and to provide them with information about the redressal plan. The committee should also encourage feedback from the complainants to ensure that their concerns are being addressed appropriately and to identify any areas for improvement in the grievance redressal process.
3	Monitoring the implementation of the redressal plan	The committee should monitor the implementation of the redressal plan to ensure that the actions outlined in the plan are being carried out in a timely and effective manner. The committee should also assess the effectiveness of the redressal plan and make any necessary adjustments to improve the redressal process in the future.
4	Any other agenda, if left out, will be discussed by the Chairman.	There is no further agenda to discuss

*Achal*  
 Convenor  
 GRC CELL

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*N. ...*  
 Principal  
 NMI INSTITUTE OF ENGINEERING  
 & TECHNOLOGY, BHUBANESWAR

*Ashtosh*  
*R. ...*  
*Looja*  
*S. ...*



Education for a World Stage

## NM Institute of Engineering and Technology, Bhubaneswar

### STUDENT'S GRIEVANCE REDRESSAL CELL

#### Annual Report 2021 - 22


With an objective to address and resolve complaints and grievances raised by students the Student Grievance Redressal cell was constituted in NMIET. The cell handled complaints and problems raised by the students in the course of their academic journey through a standard operating procedure.

The overall goal of the annual report on a student grievance cell is to assess the effectiveness of the cell in addressing student grievances and to identify areas for improvement to ensure a positive and productive academic environment for all students.

Following are the summary of the grievances of the students and the action taken by the Committee during the academic year 2021 – 22.

Sl. No.	Date of Meeting	Grievances	Action taken
1	23/02/2021	Shortage of water in the hostels.	As the hostellers are facing shortage of water, it was decided to check all the water connections in the hostel and to see whether any leakage of water is there or not. Further it was decided to run the pump twice a day in order to avoid shortage of water in the hostels.
		Classroom management which includes blackboard/ fans / lights conditions in all classrooms.	It was instructed to the supervisor to check all lights, fans and blackboards in all classrooms and labs whether they are in working condition or not. The faulty items to be replaced as soon as possible for smooth functioning of classes and Labs.
		Institute Bus Route finalisation.	The Transport manager is instructed to prepare the final bus routes according to the pickup points of day scholar students. A notice is to be issued to the students to mention their respective pickup points in the format available at the reception.
2	22/07/2021	Reviewing the policies	After investigating the complaints, the committee should develop a redressal plan for

		and procedures	each complaint. This plan should outline the actions that need to be taken to address the grievance, the timeline for completing these actions, and the individuals responsible for carrying out the plan.
		Evaluating the complaints received.	The committee should communicate with the complainants to update them on the status of their grievances and to provide them with information about the redressal plan. The committee should also encourage feedback from the complainants to ensure that their concerns are being addressed appropriately and to identify any areas for improvement in the grievance redressal process.

  
 N. Anand  
 Principal  
 NM INSTITUTE OF ENGINEERING  
 & TECHNOLOGY, BHUBANESWAR

  
 CONVENOR, GRC



Education for a World Stage

## Office of the principal

### NM Institute of Engineering and Technology, Bhubaneswar

Ref. No.: NMIET/ADMIN/SCST/36/2021


Date: 12/02/2021

### SC/ST Committee

A committee for SC/ST as per the Scheduled Castes and the Scheduled Tribes (prevention of atrocities) act, 1989 is herewith being constituted with immediate effect to promote the special interests of students in the reserved category and to guide the students to optimally utilize the benefits of the schemes offered by the Government of India. The constituted SC/ST cell in NM Institute of Engineering and Technology, Bhubaneswar adheres to the guidelines of the Government of India as communicated by the MHRD and the AICTE with respect to the upliftment of the students and employees belonging to the SC/ST categories and other weaker classes. The SC/ST students can approach the Liasoning Officer of the Cell for redressal of any grievance(s) regarding academic, administrative or social problems.

Following are the members of the Committee:

Sl. No.	Name	Department	Role
1	Ms. Pooja Mandal	Asst. Prof. CIVIL	Chaiperson
2	Dr. Santosh Kumar Sahu	Asst. Prof. MECH	Member
3	Mr. Ashutosh Mahapatra	Asst.Prof. (MATH)	Member
4	Mrs. Kabita Singh	Girl's Hostel I/C	Member
5	Mr. Basanta Kumar Mohanty	Lab. Asst.EE	Member
6	Mater Manas Kumar Behera	SC Student, CSE	Member
7	Kumari Ashalata Rachamala	SC Student, ECE	Member
8	Mr. Trinath Behera	Boy's Hostel I/C	Member

  
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**Objectives :**

- SC/ST cell has been constituted in the college campus to resolve all the affairs and problems related to the SC/ST students and faculties.
- The cell will conduct regular remedial coaching classes on life skills, personality development, writing assignments and making presentations, as well as Hindi and local language classes.
- The cell will also organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems.
- To bring the students belongs to SC/ST community at par with mainstream student body.
- To create a platform where students can point out their problems, regarding academic and non-academic matters.
- To monitor the implementation of reservation policy in the institution.

*N.P.*  
12.02.2022  
**PRINCIPAL**

**Principal**  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

**Cc.**

- Member Secretary, AICTE, New Delhi, ERO, AICTE
- Commissioner cum Secretary, SDTE, Govt. Of Odisha
- Registrar, BPUT, Rourkela
- Chairman, NMIET, Bhubaneswar
- All Members Concerned.

*Ashutosh*  
*Das*

*T. Behera*  
*18/2/22*

*T. Behera*  
*Kanika Singh*

*N.P.*  
**Principal**  
NM INSTITUTE OF ENGINEERING  
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## **NM Institute of Engineering and Technology, Bhubaneswar**

### **Role of SC/ST Committee:**

The Scheduled Caste (SC) and Scheduled Tribes (ST) Cell should promote the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficulty.

The cell regularly has to conduct remedial coaching classes on life skills, personality development, writing assignments and making presentations and also has to organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems.

The Cell will provide special opportunities to enhance the career growth of these students.

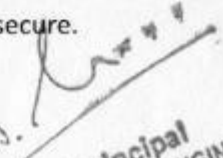
The Cell will conduct the programme for disseminating the scholarship schemes provided by government agencies and other sources.

The SC/ST students can approach the Section Officer of the Cell for redressal of any grievance(s) regarding academic, administrative or social problems. The Committee will meet the concerned students, understand their problem and take necessary action and/or render them necessary advice/help to resolve the matter.

### **Objectives of SC/ ST Committee:**

According to the UGC Guidelines of 1998, following are the objectives of the Committee as follows i.

- i. To collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the College.
- ii. Analyze information on admissions, education, training and employment of SCs and STs; prepare reports for transmission to the authorities as may be required.
- iii. Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees and render them necessary help in solving their academic as well as administrative problems.
- iv. To promote higher education among these two communities suffering economic, social and educational deprivations.
- v. To facilitates the overall welfare of the students, staff and faculty as per the guidelines issued by AICTE.
- vi. To ensure provisions for an environment where all such students feel safe and secure.
- vii. To ensure protection and reservation as provided in the constitution of India.

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viii. To encourage enrolling in career orientation programs that would empower and equip them with the necessary skills to choose career options.

**Frequency of Meeting:**

According to the regulations framed by AICTE, the Committee meets at least two times in a year and the decisions arrived at are mandatory to be implemented. The Committee functions under the Chairmanship of the Committee.

*N. [Signature]*  
PRINCIPAL  
Principal  
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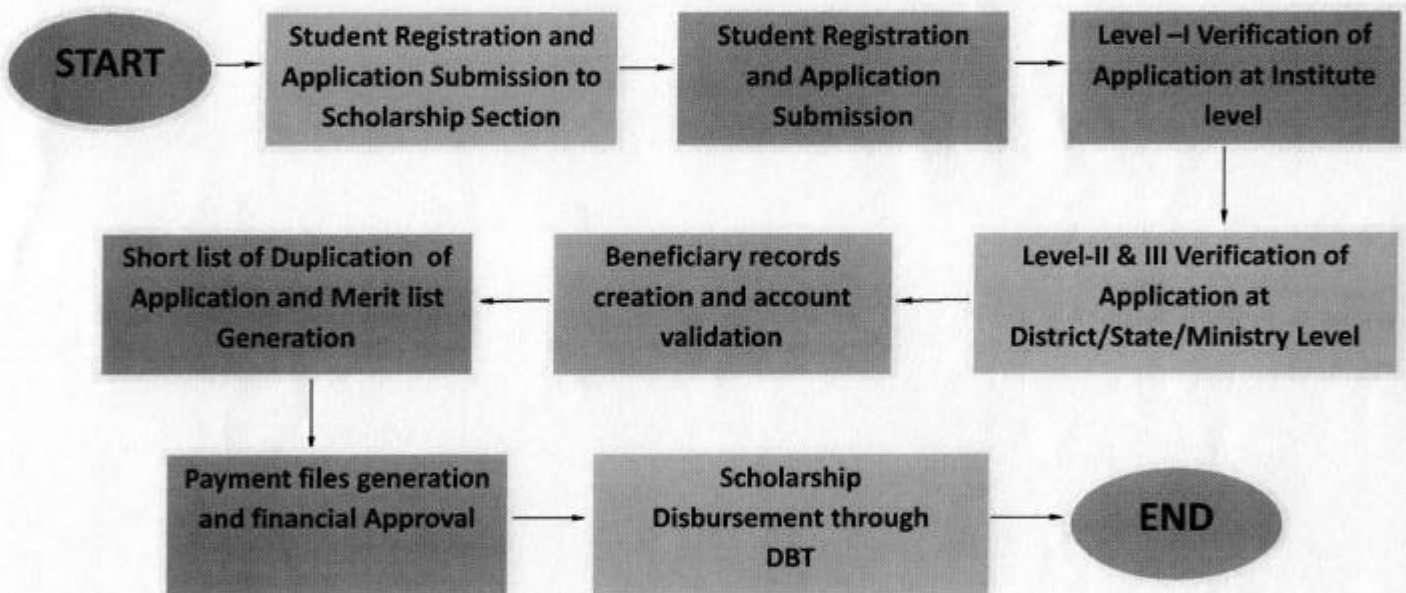
Copy to:

- Chairman, NMIET, Bhubaneswar
- All Members Concerned, GF
- Staff Circular file for information.
- All Notice Boards/Hostel Notice Boards for information

*Ashtosh*  
*Dooja*  
*[Signature]*  
*[Signature]*  
*[Signature]*  
T. Behara  
Kishor Singh

*N. [Signature]*  
Principal  
NM INSTITUTE OF ENGINEERING  
& TECHNOLOGY, BHUBANESWAR

## SCHOLARSHIP FLOW CHART



*N. K. S. S.*  
Principal  
NM INSTITUTE OF ENGINEERING  
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## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No.: NMIET/ADMIN/SCST/49/2021

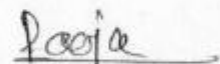
Date: 05/03/2021

### NOTICE

A meeting of the SC/ST Cell will be held in Room No. 212 on 11/03/2021 at 4.30PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

#### **Agenda:**


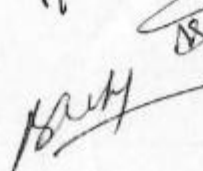
- 1) Informing the concerned students about the SC/ST Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
- 2) Submission of scholarship forms of all the eligible students with proper documentation
- 3) Grievances of students facing difficulty in obtaining documentation for scholarships.
- 4) Any other Caste Based Discrimination Redressal
- 5) COVID-19 precautions:

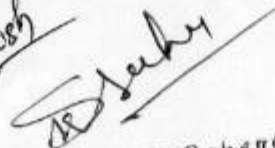
  
Chairperson

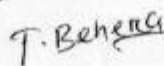
SC /ST Committee


#### **Copy to:**

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- All Members Concerned, GF
- Staff Circular file for information





  
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## NM Institute of Engineering and Technology, Bhubaneswar

### SC/ST COMMITTEE

#### Minutes of the Meeting held

Date: 13/03/2021

Time: 4.30PM

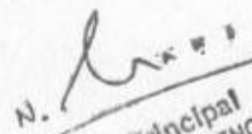
Venue: Room No. 212

#### Attendees:

Name of the Committee Member	Associated with	Signature
Ms. Pooja Mandal	Chairperson	<i>Pooja Mandal</i>
Dr. Santosh Kumar Sahu	Member	<i>Santosh Kumar Sahu</i>
Mr. Ashutosh Mahapatra	Member	<i>Ashutosh Mahapatra</i>
Mrs. Kabita Singh	Member	<i>Kabita Singh</i>
Mr. Basanta Kumar Mohanty	Member	<i>Basanta Kumar Mohanty</i>
Mater Manas Kumar Behera	Member	<i>Manas Kumar Behera</i>
Kumari Ashalata Rachamala	Member	<i>Ashalata Rachamala</i>
Mr. Trinath Behera	Member	<i>T. Behera</i>

The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

Sl. No	Agenda	Resolution
1	Informing the concerned students about the SC/ST Scholarship Policies offered by the Govt. of Odisha & Govt. of India.	Dr. Santosh Kumar Sahu was asked to conduct an interactive session for the concerned students regarding the SC/ST Scholarship Policies offered by the Govt. of Odisha as well as GOI and also to guide the students about the filing up of scholarship forms online.

  
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2	Submission of scholarship forms of all the eligible students with proper documentation.	Mr. Ashutosh Mahapatra was asked to post the list of documents required for application of the scholarship in all the student groups.
3	Grievances of students facing difficulty in obtaining documentation for scholarships.	Mrs. Kabita Singh also presented the following before the committee members. i. List of students whose scholarship forms had been rejected and the reason for it. ii. The amounts received against the pending bills. iii. List of students whose amounts had been reimbursed.
4	Any other Caste Based Discrimination Redressal	No other caste Based Discriminations found.
5	COVID-19 precautions	All students and employees are advised to follow all COVID safety guidelines. No complaints or grievances were reported.

Kumari Ashalata Rachamala Student-Representative proposed the Vote of Thanks.

*Pooja*  
Chairperson

SC /ST Committee

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- All notice boards for students' information

*Ashutosh*

*Shree*

*T. Behara*

*Kabita Singh*

*N. ...*

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## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No.: NMIET/ADMIN/SCST/54/2021

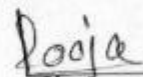
Date: 10/09/2021

### NOTICE

A meeting of the SC/ST Cell will be held in Room No. 212 on 15/09/2021 at 4.30PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

#### **Agenda:**

- 1) Informing the concerned students about the SC/ST Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
- 2) Review of the benefits and support provided to SC/ST students, such as scholarships and other welfare schemes.
- 3) Discussion of any challenges faced by SC/ST students in the institution and steps that can be taken to address those challenges.
- 4) Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.

  
Chairperson

SC /ST Committee

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## NM Institute of Engineering and Technology, Bhubaneswar

### SC/ST COMMITTEE Minutes of the Meeting held

Date: 16/09/2021

Time: 4.30PM


Venue: Room No. 212

#### Attendees:

Name of the Committee Member	Associated with	Signature
Ms. Pooja Mandal	Chairperson	Pooja
Dr. Santosh Kumar Sahu	Member	Santosh
Mr. Ashutosh Mahapatra	Member	Ashutosh
Mrs. Kabita Singh	Member	Kabita Singh
Mr. Basanta Kumar Mohanty	Member	Basanta
Mater Manas Kumar Behera	Member	Manas K. Behera
Kumari Ashalata Rachamala	Member	Ashalata Rachamala
Mr. Trinath Behera	Member	T. Behera

The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

Sl. No	Agenda	Resolution
1	Informing the concerned students about the SC/ST Scholarship Policies offered by the Govt. of Odisha & Govt. of India.	Dr. Santosh Kumar Sahu was asked to conduct an interactive session for the concerned students regarding the SC/ST Scholarship Policies offered by the Govt. of Odisha as well as Govt. of India and also to guide the students about the filing up of scholarship forms online.
2	Review of the benefits and support provided to SC/ST students, such as scholarships and other	Mr. Sunil Mangaraj read out the list of students who were benefited by the different scholarship and welfare schemes of state and central government.

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	welfare schemes.	
3	Discussion of any challenges faced by SC/ST students in the institution and steps that can be taken to address those challenges.	Mrs. Kabita Singh presented the following challenges faced by the students. i. List of students whose scholarship forms had been rejected and the reason for it. ii. The amounts received against the pending bills.
4	Conduct a review of the committee's functioning and suggest any improvements that can be made to the process.	Since it was found that the committee is performing well and no discrepancy found, it is decided that the committee and its policies will remain unchanged.

Kumari Ashalata Rachamala Student-Representative proposed the Vote of Thanks.

*Pooja*  
Chairperson

SC /ST Committee

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- All Members Concerned, GF
- All notice boards for students' information

*Ashtosh*  
*T. Belona*  
*Kabita Singh*

*[Signature]*  
Principal  
NM INSTITUTE OF ENGINEERING  
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**Office of the Principal**

**NM Institute of Engineering and Technology, Bhubaneswar**

Ref. No. NMIET/MC/37/2021

Date: 04-02-2021

**Notification**

**Formation of Institute Level Minority Cell: 2021-2022**

Minority cell is committed to provide an environment that support diversity and respects everyone regardless of color, religious belief or cultures and also commits to ensuring protection of everyone including minorities and acting as per the provisions of constitution of India in such matters. The Cell has constituted of the following members under Section 2(c) of the National Commission for Minorities Act, 1992 with immediate effect to help the Minority categories integrate with other communities of the institute and to remove difficulties, which they may be experiencing.

**Committee Members of the Minority Cell:**

Sl No.	Name	Designation	Committee Position
1	Prof.(Dr.) Niranjan Mishra	PRINCIPAL	CHAIRMAN
2	Mr. Sangram Behera	Asst. Prof. ME (Convenor)	CONVENOR
3	Mr. Hrushikesh Jena	Asst. Prof. Math	MEMBER
4	Mr. Ambuja Kumar Parida	Asst. Prof. CSE	MEMBER
5	Mr. Sunil Mangaraj	Supporting Staff	MEMBER
6	Mrs. Kabita Singh	Supporting Staff	MEMBER
7	Md. Wasim Firoz	Student, 3 <sup>rd</sup> year,ECE	MEMBER
8	Saqib Ali	Student,4 <sup>th</sup> year,CSE	MEMBER

*N. Mishra*  
Principal  
NM INSTITUTE OF ENGINEERING  
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### **Objectives:**

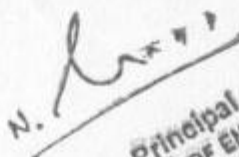
- To ensure provisions for an environment where all such students feel safe and secure.
- To facilitate financial support to students from minority communities from governmental agencies and other sources.
- To be aware of the minority students regarding various scholarships programs of state and central Government.
- To ensure protection and reservation as provided in the constitution of India.
- To encourage enrolling in career orientation programs that would empower and equip them with the necessary skills to choose career options.

### **Roles and Responsibilities:**

- To function as a Grievances Redressal Cell for the grievances of minority students to render them necessary help in solving academic as well as administrative problems.
- To arrange special opportunities to enhance the career growth of these students.
- To conduct the programme for disseminating the scholarship schemes provided by governmental agencies and other sources.

### **The Nature of Activities of the Cell:**

- To collect reports and information of State Government and UGC's orders on various aspects of education, employment of minority students.
- To circulate State Government and UGC's decisions about different scholarship programs.
- To communicate with the students and motivate them for better future planning.
- The Cell is committed to provide assistance to the minority students through counseling, personality development, development of communication skill and preparatory classes for professional and employment purposes etc.

  
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- The Cell is actively engaged in coordinating and resolving the problems in the matter of conduct of coaching and other measures with a view to see that the education system succeeds in bringing to a level quantitatively as well as qualitatively indistinguishable from the level of the rest of the society.

### Frequency of Meeting:

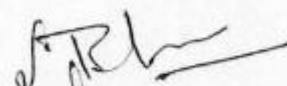


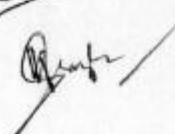
According to the regulations framed by AICTE, the Committee meets at least two times in a year and the decisions arrived at are mandatory to be implemented. The Committee functions under the Chairmanship of the Committee.


N.   
04-02-22  
PRINCIPAL

Principal  
NM INSTITUTE OF ENGINEERING  
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- Member Secretary, AICTE, New Delhi, ERO, AICTE
- Commissioner cum Secretary, SDTE, Govt. Of Odisha
- Registrar, BPUT, Rourkela
- Chairman, NMIET, Bhubaneswar
- All Members Concerned.

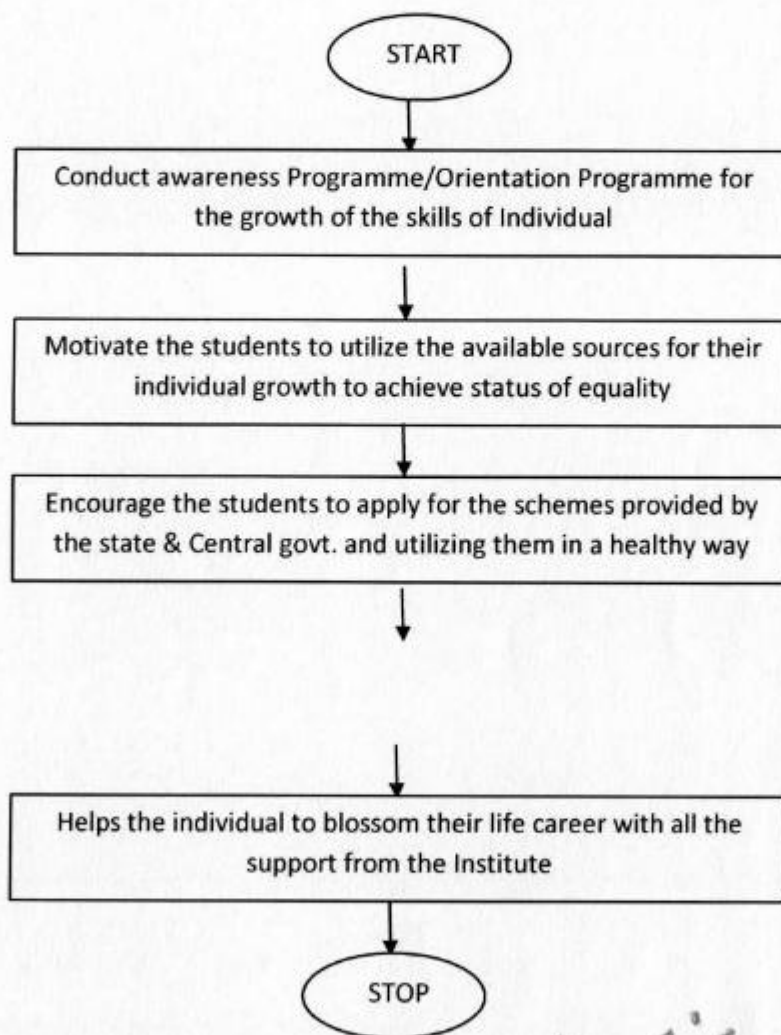
1. 
2. 
3. Hareeshwar Jena
4. 
5. 

N.   
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NM Institute of Engineering and Technology, Bhubaneswar

**MINORITY CELL**  
**SOP-FLOW CHART**



*N. K. S. S.*  
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**MINORITY CELL**

**PERSPECTIVE PLAN**

Sl. No	Date of Event	Plan	SOP (Standard Operating Procedures)
1	10.02.2021	Committee Meeting	<ol style="list-style-type: none"><li>1. Conduct awareness Programme for the growth of the skills of Individual.</li><li>2. Motivate the students to utilize the available sources for their individual growth.</li><li>3. Provide career guidance for the students.</li><li>4. Provide training classes like Communication skill, aptitude etc.</li><li>5. Encourage the students to apply for the schemes provided by the state and central government and utilize them in a healthy manner.</li></ol>

  
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Convenor  
(Minority Cell)



## NM Institute of Engineering and Technology, Bhubaneswar

Ref. No: NMIET/MC/41/2021

Date: 10/02/2021

### NOTICE

A meeting of the Minority Cell will be held in the Room No.211 on 18/02/2021 at 4.30PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

#### **Agenda:**

- 1) Informing the concerned students about the Minority Scholarship Policies offered by the Govt. of Odisha & Govt. of India through Awareness Programme.
- 2) Provide Career guidance for the students.
- 3) Utilization of Government Schemes.
- 4) Submission of Minority scholarship forms of all the eligible students with proper documentation
- 5) Grievances of students facing difficulty in obtaining documentation for Minority scholarships.
- 6) Any other matter with the permission of the chair

**Convenor**  
(Minority Cell)

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## NM Institute of Engineering and Technology, Bhubaneswar

### MINORITY CELL

### MINUTES OF THE MEETING

Minutes of the meeting of Minority Cell with all the Committee members on 18/02/2021 at 4.30PM in the Room No.411. .

The following members were present.

Sl	Name of the Committee Member	Committee Position	Signature
1	Mr. Sangram Behera	Asst. Prof. ME (Convenor)	
2	Mr. Hrushikesh Jena	Asst. Prof. Math	Hrushikesh Jena
3	Mr. Ambuja Kumar Parida	Asst. Prof. CSE	
4	Mr. Sunil Mangaraj	Supporting Staff	
5	Mrs. Kabita Singh	Supporting Staff	Kabita Singh
6	Md. Wasim Firoz	Student, 3 <sup>rd</sup> year, ECE	Md. Wasim Firoz
7	Saqib Ali	Student, 4 <sup>th</sup> year, CSE	Saqib Ali


The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.

Sl. No	Agenda	Resolution
1	Informing the concerned students about the Minority Scholarship Policies offered by the Govt. of Odisha & Govt. of India through Awareness Programme.	Conducted Awareness Programme in the Conference Hall for the minority students.

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2	Provide Career guidance for the students.	We have planned to provide training classes like soft skills, aptitude etc to the minority students for their carrier growth.
3	Utilization of Government Schemes.	Motivated the students to utilize the sources available for the growth of the individual with the available community welfare and the Minority Scholarship Policies and schemes offered by the Govt. of Odisha & Govt. of India.
4	Submission of Minority scholarship forms of all the eligible students with proper documentation	Mr. Sunil Mangaraj was instructed to submit the Minority scholarship forms of all the eligible students with proper documentation
5	Grievances of students facing difficulty in obtaining documentation for Minority scholarships	Mrs. Kabita Singh was instructed to look after the grievances of students facing difficulty in obtaining documentation for Minority scholarships.
6	Any other matter with the permission of the chair	No further matter to discuss.

With vote of thanks to the chair the meeting was ended.

  
**Convenor**  
 (Minority Cell)


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Ref. No: NMIET/MC/58/2021

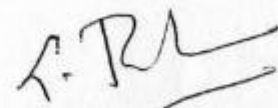
Date: 04/09/2021

### NOTICE

A meeting of the Minority Cell will be held in the Room No.211 on 10/09/2021 at 4.30PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

#### Agenda:


- 1) Review of Previous Meeting Minutes Provide Career guidance for the students.
- 2) Discussion of Current Issues.
- 3) Planning of Activities
- 4) Future Goals
- 5) Any other matter with the permission of the chair

  
**Convenor**  
(Minority Cell)

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**NM Institute of Engineering and Technology, Bhubaneswar**

**MINORITY CELL**  
**MINUTES OF THE MEETING**

Minutes of the meeting of Minority Cell with all the Committee members on 10/09/2021 at 4.30PM in the Room No.411. .

The following members were present.

Sl	Name of the Committee Member	Committee Position	Signature
1	Mr. Sangram Behera	Asst. Prof. ME (Convenor)	
2	Mr. Hrushikesh Jena	Asst. Prof. Math	
3	Mr. Ambuja Kumar Parida	Asst. Prof. CSE	
4	Mr. Sunil Mangaraj	Supporting Staff	
5	Mrs. Kabita Singh	Supporting Staff	
6	Md. Wasim Firoz	Student, 3 <sup>rd</sup> year, ECE	
7	Saqib Ali	Student, 4 <sup>th</sup> year, CSE	

The following agenda items were discussed during the meeting and unanimously resolved to implement them in the interest of students of the college.


Sl. No	Agenda	Resolution
1	Review of Previous Meeting Minutes	The minutes of the previous meeting was reviewed and addressed. No action items found to be pending.

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2	Discussion of Current Issues	All members were allowed to raise any current issues related to minorities in the institute. This could include issues related to discrimination, prejudice, or lack of representation.
3	Planning of Activities	All members were directed to plan activities that will help promote diversity, equity, and inclusion in the educational institute. This could include workshops, cultural events, or outreach programs.
4	Future Goals	The future goals for the minority cell includes increasing the number of minority students, improving academic performance, or enhancing the overall diversity and inclusivity of the institute.
5	Any other matter with the permission of the chair	No further matter to discuss.

With a vote of thanks to the chair the meeting ended.

  
**Convenor**  
 (Minority Cell)

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