



अखिल भारतीय तकनीकी शिक्षा परिषद्
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(भारत सरकार का सांविधिक संस्थान) (A STATUTORY BODY OF THE GOVT. OF INDIA)

OR-E-5

F.No. 06/02/OR/ENGG/2004/002

Date : 28.01.2004

LETTER OF INTENT

To

**THE CHAIRMAN / PRESIDENT
N.M.LOK KALAYAN TRUST
B- 53, SAHEED NAGAR, BHUBANESWAR**

Subject: Issuance of Letter of Intent for establishment of new technical institution (Degree ENGINEERING) in the name & style of N.M.INSTITUTE OF ENGINEERING & TECHNOLOGY, AT SIJUA, POST : PATRAPADA, KHANDAGIRI, BHUBANESWAR, ORISSA, in the Academic year 2004-05.

Sir/Madam

1. This is with reference to your application submitted to the All India Council for Technical Education (AICTE) for establishment of a new Technical Institution under the name and style of **N.M.INSTITUTE OF ENGINEERING & TECHNOLOGY, AT SIJUA, POST : PATRAPADA, KHANDAGIRI, BHUBANESWAR, ORISSA** in the academic year 2004-2005.
2. I am directed to convey the decision of the Council to issue the Letter of Intent (LOI) for establishment of new technical institution (**Degree ENGINEERING & TECHNOLOGY**) in the name & style of **N.M.INSTITUTE OF ENGINEERING & TECHNOLOGY, AT SIJUA, POST : PATRAPADA, KHANDAGIRI, BHUBANESWAR, ORISSA**, based on the recommendations on the Hearing Committee, Regional Committee and EC-Sub Committee, which examined your proposal as per the laid down procedure, guidelines, policy and norms & standards of AICTE.
3. To facilitate further processing of the proposal, you are now requested to furnish the following documents in **one lot** to the concerned **Regional Office of AICTE**, on or before **20th February, 2004**.
 - i) A non-refundable inspection fee of Rs.50,000/- in the form of a Bank Draft drawn on any **Nationalized / Scheduled Bank** in favour of the Member Secretary, AICTE, payable at New Delhi.
 - ii) A Cumulative Fixed Deposit in a **Nationalized / Scheduled Bank**, in the joint name of Trust / Society and the concerned Regional Office, for a period of 10 years for the amount as applicable to the category of the institutions indicated below:

	Category of Institutions				
	Engineering & Technology (Degree)	Pharmacy (Degree)	Hotel Mgt. & Catering Tech. (Degree)	Architecture (Degree)	Applied Arts & Crafts (Degree)
Joint FDR (amount in Lakhs)	50	25	20	20	20

The FDR should be created after obtaining the signature of the concerned Regional Officer of AICTE on the FDR application form of the concerned Bank. The Procedure for creation of the FDR is given at **Annexure I**. The FDR should be created only in the Branch for which the signature of the concerned Regional Officer is obtained. An undertaking from the concerned Bank shall be submitted along with the FDR, as per format enclosed (**Form A**).

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इंदिरा गांधी खेल परिसर, इन्द्रप्रस्थ एस्टेट, नई दिल्ली - 110002
Indira Gandhi Sports Complex, I. P. Estate, New Delhi -110 002
दूरभाष / Phone : 23392506, 63-65-68, 71, 73 -75 फैक्स / Fax : 011-23392554
वेबसाइट / Website : www.aicte.ernet.in

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If the proposed institution is being set up by Central Government/State Government/University/Deemed University, the requirement of Joint Fixed Deposit and Inspection Fee will be exempted provided the courses are NOT self financing.

If any of the above requirements is not fulfilled, the proposal shall not be eligible for further processing for approval and shall stand rejected. The Council will not entertain any request for relaxation in the cut off date due to any reason, whatsoever.

If all the conditions mentioned above are fulfilled by the cut-off-date, visit of an AICTE Expert Committee will be arranged **by AICTE, New Delhi** during **March 1, 2004 to April 30, 2004** for verification of all the facilities created for establishment of new Institution.

The Visiting Expert Committee will ensure that all the necessary infrastructural facilities for the proposed Institution, as indicated below, have been created, as per Norms of AICTE.

1. The land of the proposed Institution have been fully developed with clear demarcations, either by a boundary wall/ barbed wire fencing and an all weather approach road to the Institution built.
2. Building is complete in all respects including plastering, internal electrification, etc., at least adequate for first year of the programme, as stipulated by AICTE.
3. Adequate potable water is available.
4. Permanent electrical connection must be obtained.
5. All the required furniture and fixtures are in place as per requirements.
6. Books and Journals, as per Norms and Standards, have been procured and entered in the Accession Register.
7. Equipment, as per syllabus of first year, have been procured and are in operational stage.
8. Director/ Principal have been appointed, and Faculty as per AICTE norms identified and consent for joining the institution obtained.

The applicant is required to make available the following documents to the visiting Expert Committee:

1. a) Copy of the application submitted to AICTE
b) Copy of the Letter of Intent, in original.
2. Society / Trust Registration documents indicating members of the Society / Trust and its Objectives.
Minutes of the Meeting of Society / Trust.
3. Original Land Documents.
4. Village Map /Location Map/Index Map / Topo Sketch/City Road Map.
5. Land Use Certificate / Land Conversion Certificate, allowing the land for educational purpose.
6. Original approved Building Plan.
7. Copy of the syllabus of concerned affiliating University.
8. Details of built up structure available exclusively for the proposed Institute at the permanent site.
9. Proof of sanction of required electrical load.
10. List of equipment required as per syllabus and equipment available.
11. Stock Register of Equipment.
12. Accession Register for Library Books.
13. Copy of Invoice /Cash Memo for equipment and Library Books.
14. Cash Book of the Society /Trust.
15. Copy of the advertisement for recruitment of faculty.
16. Composition of Selection Committee.
17. Minutes of Selection Committee for Faculty.
- 18.

- 19 Architectural Drawings of building -construction duly prepared by an Architect and approved by the concerned statutory authority.
- 20 Master Plan of the Campus for the entire land indicating land-use, circulation, landscaping, infrastructure etc.
- 21 Floor Plans, Sections and Elevations of all the existing Academic buildings including Area details.
- 22 Letter of appointment /Offer Letter issued to faculty.
- 23 List of faculty appointed/identified with qualification and experience.
- 24 Joining report / consent of faculty members.
- 25 One page Bio-data of Principal/Director.
- 26 Acquaintance Register.
- 27 Fund position/Original FDR and Bank Certificate/ Statement.
- 28 Phase-wise plan of construction.
- 29 Cash Flow statement for next two years for the proposed Institution showing projected expenses and sources of fund, as indicated in DPR.
- 30 Audited statement of accounts of the Society /Trust.
- 31 Photographs (color) of the building attested by the Chairman/ Secretary of the Trust/Society and Video CD (Compatible with "Windows Media Player") indicating the following:
 - a) Front side of the entire building.
 - b) Back side of the entire building.
 - c) Internal portion of at least one class room.
 - d) Internal portion of computer room alongwith computers.
 - e) Internal portion of one laboratory.
 - g) Internal portion of principal's room
 - h) Internal portion of library
 - i) Internal portion of faculty room.

The Expert Committee report shall be processed as per the approved Approval Process and the final decision for grant of approval or otherwise shall be communicated to all concerned by AICTE on or before May 15, 2004.

The applicant Trust / Society is hereby informed that issuance of LOI by AICTE does not entitle it automatic grant of final Approval. The proposed institution cannot commence any educational activity and admit students based on LOI.

Yours faithfully



(Prof. R.S.Gaud)
Adviser(UG)

Copy to :

1. The Regional officer ,
Eastern Regional Office, AICTE,
College of Leather Technology Campus,
Salt Lake City, Sector-III,
Kolkata- 700098
2. Commissioner Cum Secretary
Industrial Department
Govt. of Orissa, Secretariat
Bhubaneswar- 751001
3. Registrar, BIJU PATNAYAK UNIVERSITY OF TECHNOLOGY
4. Guard File, Bureau (UG), AICTE, New Delhi.



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F. No.: 06/02/OR/ENGG/2004/002

Dated: 26.06.2004

To
Commissioner Cum Secretary
Industrial Department
Govt. of Orissa, Secretariat
Bhubaneswar- 751001

Sub: AICTE approval to **N.M.LOK KALAYAN TRUST, B- 53, SAHEED NAGAR, BHUBANESWAR, ORISSA- 751007,,** for establishment of **N.M.INSTITUTE OF ENGINEERING & TECHNOLOGY, AT SIJUA, POST : PATRAPADA, KHANDAGIRI, BHUBANESWAR, ORISSA** for the Academic year 2004-2005

Sir/Madam,

The Application/ Proposal received from **N.M.LOK KALAYAN TRUST, B- 53, SAHEED NAGAR, BHUBANESWAR, ORISSA- 751007,,** has been processed as per laid down procedure, guidelines, policy and/or norms & standards of AICTE, mentioned in **AICTE Regulations and/ or "AICTE Hand Book for Approval Process"**.

I am directed to state that the All India council for Technical Education (AICTE) is pleased to accord approval for Establishment of **N.M.INSTITUTE OF ENGINEERING & TECHNOLOGY, AT SIJUA, POST : PATRAPADA, KHANDAGIRI, BHUBANESWAR, ORISSA** for the academic year 2004-2005 to conduct **under-graduate degree level course(s) in Degree Engineering** with annual intake as given below:

FULL TIME COURSE(S)	ANNUAL INTAKE	ENTRY LEVEL	DURATION (YEARS)	PERIOD OF APPROVAL
Electronics & Comm Engg	60	10+2	4	2004-2005
Electrical & Electronics Engg	60	10+2	4	2004-2005
Mechanical Engg	60	10+2	4	2004-2005
Instrumentation & Control Engg	60	10+2	4	2004-2005
Total Annual Intake	240			

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The Approval accorded above is subject to fulfillment of the following conditions:

1. The Institution must appoint Principal and other faculty members as per AICTE Norms with pay scales as prescribed by AICTE, before making any admission.
2. The institution must have Affiliation to a University for the above courses before making admissions. In the absence of such Affiliation this letter of approval shall be treated as Withdrawn (Order of the High Court of Madras in W. P. No. 33256 of 2002 and other Batch of Petitions).
3. No admission shall be made by the institution, contrary to the guidelines issued by AICTE, for the academic session 2004-2005. All the admissions must necessarily be made through Entrance Test.
4. All the required Laboratories/ Workshops/ Machineries/ Equipment, as per approved syllabi of the affiliating University, must be operational before making admissions.
5. The approved course(s) shall commence as per the academic calendar of the Affiliating University.
6. If this letter of approval is received by you after the closing date of State / National Level Central Counseling for Admissions in the concerned State / Union Territory, this Letter of Approval will not be valid for making any admission during the above specified academic year, and shall be treated as withdrawn.
7. *No excess admission shall be made by the Institution during any academic year.*
8. The approval is valid only for the academic year 2004-2005. If no further extension of AICTE approval is received beyond the academic year 2004-2005, this Approval Letter will not be valid for making any admission for the subsequent years.
9. In exercise of power conferred under 10(p) of the AICTE Act, AICTE, may inspect the institution any time, it may deem fit to verify the progress / compliance or for any other purpose.
10. Any other condition(s) as may be specified by AICTE from time to time.

Consequent to the Supreme Court Judgment, the Model Constitution of Governing Body notified by AICTE in its approval Regulations 1994, stands overruled. It has been decided that while AICTE will not insist on any nomination in the Governing Body of Private Unaided Institutions, the Affiliating University / State Government shall impose minimum conditions of affiliation, such as, prescription of qualifications of Governing Body Members, in order to ensure academic excellence. It shall be desirable for the private unaided institutions to induct at least 50% of the members of the Governing Body drawn from renowned academia, academic administrators, Subject Experts and professionals from industry in order to seek their innovative ideas for continuous improvement in the delivery of teaching learning process, matching best practices elsewhere and achieve excellence.

Cont.....3/-

In the event of infringement/ contravention or non-compliance of the above Conditions and/or the provision of AICTE Act & Regulations/ Guidelines/ Norms & Standards as prescribed by AICTE, further actions leading to 'Reduced Intake' or "No Admission or Withdrawal of Approval, shall be taken by AICTE and the liability arising out of such actions will be solely that of the Management/ Trust/ Society and/ or the Institution.

Your faithfully,



(Prof. R.S. Gaud)
Adviser (UG)

Enclosed: The Suggested Improvements annexed herewith are to be complied with, within Six Months, and the Compliance report shall be submitted to the concerned Regional Office of the AICTE, with a copy to the affiliating University and AICTE HQ, New Delhi

Copy to:

1. The Regional officer , Eastern Regional Office, AICTE, College of Leather Technology Campus, Salt Lake City, Sector-III, Kolkata- 700098.
2. The Registrar, BIJU PATNAYAK UNIVERSITY OF TECHNOLOGY
3. The Principal
N.M.INSTITUTE OF ENGINEERING & TECHNOLOGY
AT SIJUA
POST : PATRAPADA
KHANDAGIRI
BHUBANESWAR
ORISSA
4. Director of Technical Education & Industrial Training, Govt of Orissa,, Killa Maidan Cuttack-753001.
5. Guard File Bureau (UG)